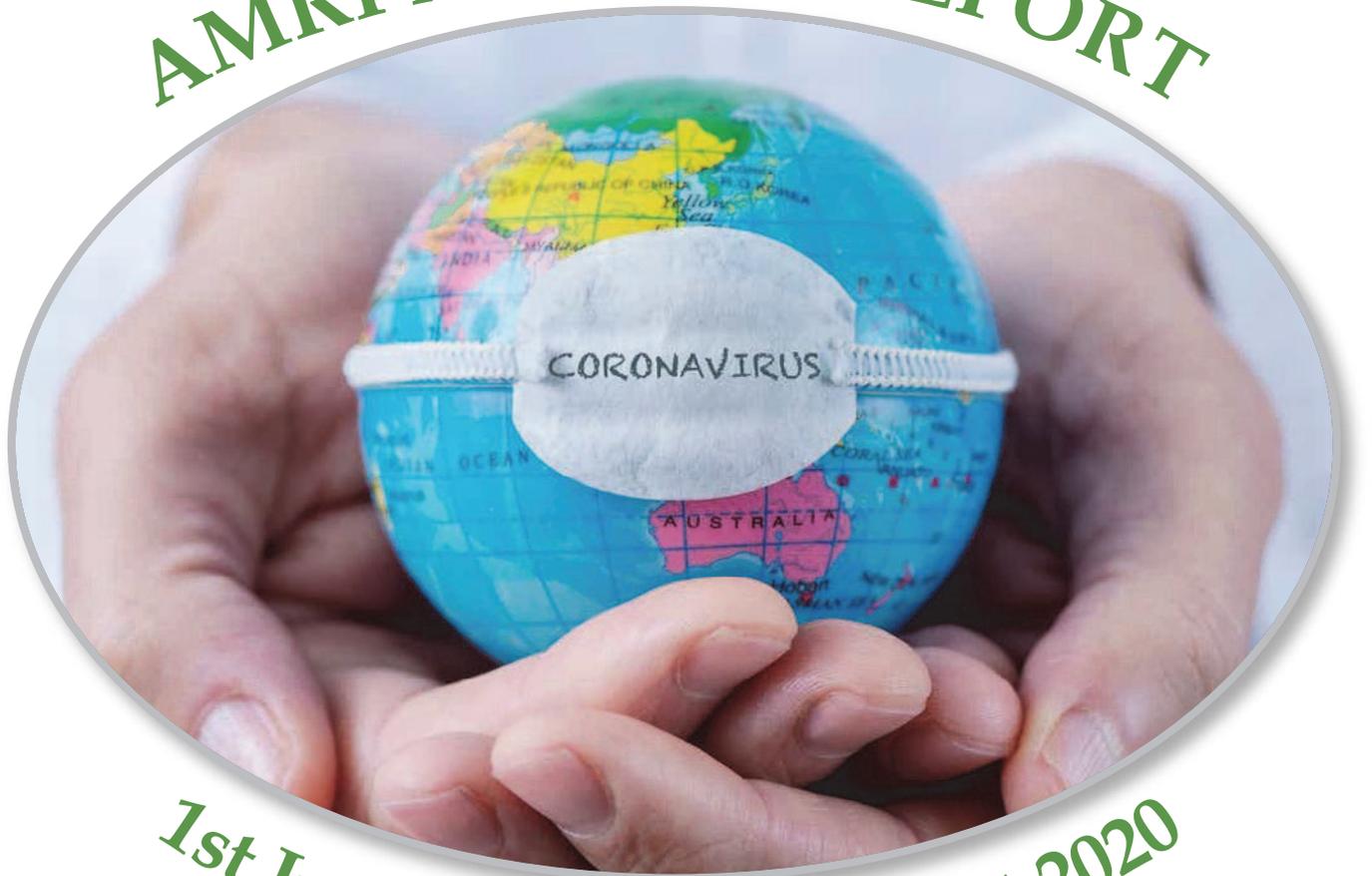


# AMRI

ASSOCIATION OF  
LEADERS OF MISSIONARIES  
& RELIGIOUS OF IRELAND

## AMRI ANNUAL REPORT



1st June 2019 - 1st August 2020

*"Keep Hope Alive"*

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# PRESIDENT'S REPORT

Kathleen McGarvey OLA

The Nautilus was chosen as the symbol for AMRI, this new entity which the religious and missionaries of Ireland sought to establish together to allow us better respond to the existing and emerging realities both in Ireland and overseas and to energise our life and ministries with a renewed sense of hope and relevance. Three years have now passed since the establishment of AMRI, and these years have been a journey of great learning and growth, with the difficulties and pains of early infancy together with the joy and satisfaction of small but sure steps. A lot has been achieved, as we can read in this Annual Report, and this is due to the action of the Spirit among us, as well as to the trust of the members who continue to pay subscription fees, and to the commitment and competence of all those engaged in it, primarily our outgoing Secretary General, the past and present members of the Executive Council, the past and present staff, and all our collaborators and friends. Like the Nautilus, year after year together we have toiled, so much of that toil being silent and unseen, the coil has spread and the spiral has grown, with many matters of governance, finances, planning and human resource management now in place ensuring a solid foundation and a clear archway mapping the journey ahead. As the Secretary General notes in her Report, we have now found our home at AMRI, and people no longer tend to refer to the old from which we emerged, that is CORI and IMU. For this journey we are indeed grateful and special thanks are due to our Governance Working Group and to our Company Secretary for the progress that has been made.



In this year of 2020, we have all been impacted profoundly by the coronavirus, many of us have lost dear ones, some of our communities both in Ireland and overseas have suffered great pain and loss, we all have increased financial concerns, the Church of which we are a part has been greatly challenged, and we have each had to slow down and find new ways of fulfilling our ministries. During this time, we have sought to be in solidarity through our prayer and other ways with one another and with the suffering global community at large. The AMRI office was closed but many activities continued thanks to the possibilities provided by modern technology. As we know, this too shall pass; we pray we will all have learned from this experience and that as Religious and Missionaries of Ireland we will have the wisdom and strength to respond to the repercussions of this pandemic, in a hope-filled, prophetic and relevant way.

During these past twelve months, matters relating to Towards Healing took up much of our agenda. We are grateful to the funding congregations for their generosity and continued trust and we wish the new Director, Board, Members and staff our prayer and support as they seek ways to ensure services of the highest standard continue to be provided in a sustainable way. With the IEC, we are presently studying how our response as Church in Ireland in the whole area of child safeguarding and all related to that, past and present, with particular reference to the National Board, Towards Healing and Towards Peace, can be more adequately synergized to be sustainable as we move forward. We are very grateful to those who have accepted to be Members or Directors of these two Companies and the Oversight Committee, again a silent toiling but one that is essential and highly valuable. Recognising our declining numbers and finances, it is necessary to find adequate ways to ensure that truth and justice are at all times upheld, that the path towards reparation and healing are followed, and that leadership and ministry today are gospel-centred and of the highest standard.

Much progress has been made this year in the implementation of other areas of our Strategic Plan, and while some of this has been slower than we would have liked, we believe the steps taken are slow but sure. Primary has been the progress in establishing and concretising relations with bodies

such as APT, ABRI, and Vocations Ireland so that they can be more closely united with AMRI, in recognition of the fact that both our membership and mission are shared. APT is now officially a Working Group of AMRI under the JPIC Committee on which it has a representative. ABRI is now recognised as a Working Group of AMRI with a representative on the Finance and Risk Committee. Dialogue is continuing with Vocations Ireland towards its becoming a Committee under AMRI, in recognition of our aim, under Gospel Leadership, to 'promote the development of vocations to religious life and lay ministry in the mission of the Church at home and abroad.'

Another important step has been the establishment of various Committees and the structures put in place which will allow for other Committees as the need arises. All our Committee and Working Group Members offer their service as volunteers and are highly committed; to each of them we are sincerely grateful.

A Lay Mission Committee, formally established in November 2019, will seek to ensure stronger collaboration of religious and lay missionaries in the realization of our vision and mission. A JPIC Committee, also formally established in November 2019, will work with the JPIC Co-ordinator to ensure that the Strategic Plan of AMRI in the area of Justice Peace and the Integrity of Creation is carried out effectively and responsibly. We hope to have a new JPIC Co-ordinator employed in the very near future. Recognising the desire of AMRI members to have a louder voice in Irish society, a Communications Committee was formally established in February 2020, and is presently working on a policy to guide how this voice can be realised within the parameters of our organization. It is planned to employ a Communications Co-ordinator, who will be advised and guided by this Committee, to improve our use of the website and other social media platforms, and ensure the prophetic voice of AMRI, and the religious and missionaries we represent, is heard and good news stories of who we are and what we do is told loudly and clearly.

The Finance and Risk Committee, active now for some years, ensures all finances are carefully and transparently managed and will help us seek other sources of funding beyond the subscriptions on which presently we are wholly reliant. Dialogue is presently underway with Misean Cara with whom we will seek ways to strengthen our collaboration in aspects of our shared mission. As you see in this Report, statistics were recently compiled of our membership, including the age profile. These statistics inform us that more than 50% of our members are over the age of eighty (80), more than 80% are over the age of seventy (70), just about one thousand members are under the age of seventy, and indeed just 390 members under the age of sixty. We are indeed all very much aware of the lack of new members joining our institutes, but I believe these statistics bring home that reality in a very clear way. It convinces me that the establishment of AMRI was timely and prophetic and assures me of two facts: firstly the necessity of strengthened collaboration among us as Religious and Missionaries in Ireland if we truly wish to respond with courage and confidence in a missionary and prophetic manner to existing and emerging realities both in Ireland and overseas; secondly, the need for us to seek funding from other sources besides subscriptions to enable us achieve the goals we have set. I believe firmly that both of these are possible.

The field of Education is vast and complex, and it is important that we as religious and missionaries do not relinquish our role in this area. Dialogue and partnerships within Church circles as well as with the Government and wider society is necessary to ensure our voice and influence are felt, in the changing socio-cultural and political environment of Ireland today. The competence and commitment of our Education Co-ordinator, Sr Eithne Woulfe, is to be highly commended. We are in the process of forming an Education Committee, under the Mission and Dialogue umbrella of AMRI, to support the work of Sr Eithne and to strengthen our collaboration in this field. Linked to the field of education is the Religious Formation Ministry Programme (Loreto House), which is also under the responsibility of AMRI and which provides a very valuable service of formation to members of our institutes, primarily from other countries who greatly appreciate the high standard of this intercultural experience. An RFMP Management Committee was established in December 2019 to support and assist the Director and staff. As we know, Sr Ann Concannon, who has been Director of the RFMP since 2016, and a member of staff since 2010, has retired in July this year but will continue to oversee matters there until January 2021. Ann will surely be missed and as we wish

her a happy retirement, we remain sincerely grateful to her for her immense contribution over these years. Due to COVID-19, this programme will not recommence until September 2021. The field of Health is another area in which religious were hugely significant in Ireland, as overseas. For the past few years, Sr Pat O'Donovan works in the Health Office in Maynooth, an office AMRI contributes towards, and it is to be hoped that dialogue on our involvement in this field as well as in all other fields in which the Church in Ireland is engaged, can be strengthened.

We are very grateful to the four Archbishops with whom we meet regularly, and to the Papal Nuncio to Ireland, for all their help and support. We hope this relationship with the hierarchy might become one of ever greater synodal dialogue in shared leadership and vision for and with the committed Christian community in Ireland.

I would like on my behalf, but also on behalf of the Executive Council to thank and acknowledge the work of all our staff, including Sr. Liz Murphy (Secretary General, Sr Eithne Woulfe (Education), Ms. Sandra Neville (Garda Vetting) and Ms Fidelma Mallen (Finance). I also thank very sincerely Sr Mary O'Reilly who has so generously helped in the office over these past years. I also thank our staff on the Religious Formation Ministry Programme at Willow Park - Sr Ann Concannon, Fr Joe McGee, Sr Geraldine Collins and Sr Josephine Enenmo. All AMRI staff share in the vision and mission of our organization and they give of their time and service to ensure that AMRI becomes ever more a vibrant and prophetic voice in our Church and society.

I thank very sincerely all the members of the AMRI Executive. This commitment which we have been asked to assume is time-consuming and each member of the Executive has been truly committed and dedicated. It has been a great privilege to work with you and I have been inspired, taught and guided by you throughout these years. To each member, I am sincerely grateful. A special word of thanks to Sr Brid Liston FCJ who will this year resign from the Executive Council.

Since its establishment in 2017, Sr Liz Murphy has been Secretary General and to her we are all hugely indebted. There is no doubt, that without her commitment and competence we would not have achieved what we have done. As she retires and moves on in her journey of service to God and God's people, we wish her every peace and fulfilment, and we assure her of our gratitude and prayers. We are also happy to welcome Mr David Rose as our newly appointed designate Secretary General, and wish him every blessing in this role, confident that we can continue to move forward and develop in ever more life-giving ways.

Thank you to all our members and collaborators for your support. Together may we maintain alive our hope and be authentic witnesses of the joy of the Gospel in Ireland and in the world today.

*Kathleen McGarvey OLA*

*President AMRI, July 2020*

# The Chambered Nautilus

BY OLIVER WENDELL HOLMES SR.

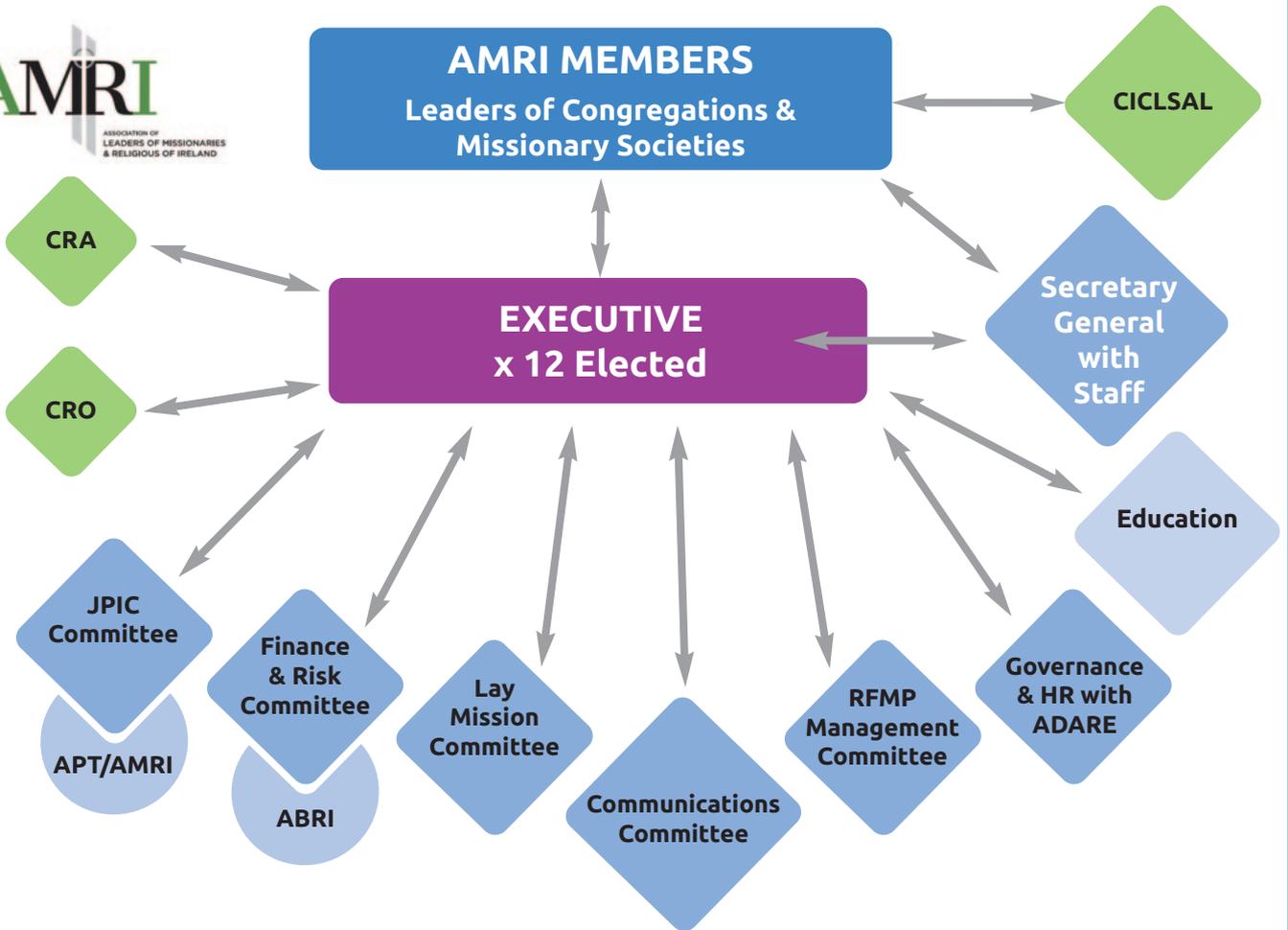
This is the ship of pearl, which, poets feign,  
Sails the unshadowed main,—  
The venturous bark that flings  
On the sweet summer wind its purpled wings  
In gulfs enchanted, where the Siren sings,  
And coral reefs lie bare,  
Where the cold sea-maids rise to sun their streaming hair.

Its webs of living gauze no more unfurl;  
Wrecked is the ship of pearl!  
And every chambered cell,  
Where its dim dreaming life was wont to dwell,  
As the frail tenant shaped his growing shell,  
Before thee lies revealed,—  
Its irised ceiling rent, its sunless crypt unsealed!

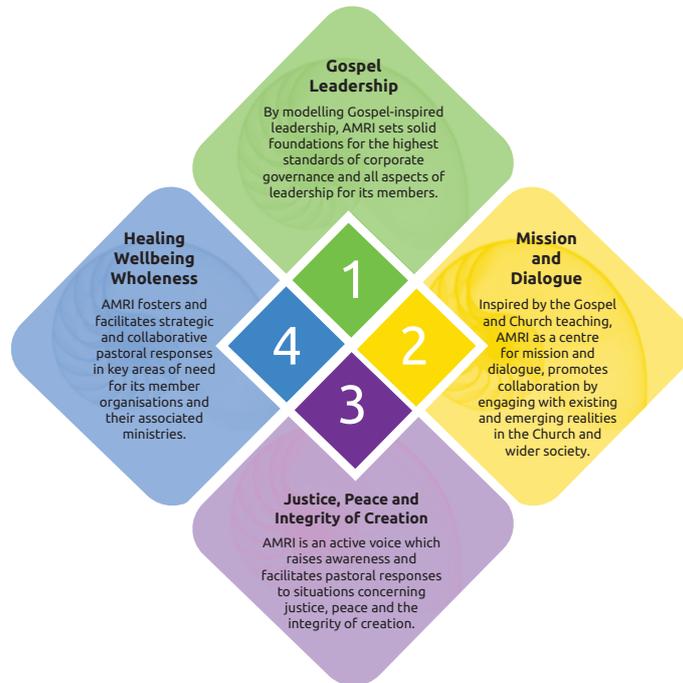
Year after year beheld the silent toil  
That spread his lustrous coil;  
Still, as the spiral grew,  
He left the past year's dwelling for the new,  
Stole with soft step its shining archway through,  
Built up its idle door,  
Stretched in his last-found home, and knew the old no more.

Thanks for the heavenly message brought by thee,  
Child of the wandering sea,  
Cast from her lap, forlorn!  
From thy dead lips a clearer note is born  
Than ever Triton blew from wreathèd horn!  
While on mine ear it rings,  
Through the deep caves of thought I hear a voice that sings:—

Build thee more stately mansions, O my soul,  
As the swift seasons roll!  
Leave thy low-vaulted past!  
Let each new temple, nobler than the last,  
Shut thee from heaven with a dome more vast,  
Till thou at length art free,  
Leaving thine outgrown shell by life's unresting sea!



### Strategic Goals



**CONSTITUTION OF AMRI No 22**

22.1 The Executive Council may establish such Committees (by whatever name called) as the Executive Council think fit for such purposes and with such functions as they think fit.

22.2 The Executive Council shall determine the composition, structure and role of all Committees ...

## Committee Reports

### FINANCE & RISK COMMITTEE



**Members:** Brid Liston FCJ (Chair), Sr Anne Doyle RSM, Paddy Hennessy SDB, Mr Pat Clarke, Mr Ian Brady, Ms Linda Downes

This was the first group established back in 2017. At first it was a Finance Advisory Group, consisting mainly of colleagues of Sr Liz with whom she had worked previously. Due to the fact that ABRI (Association of Bursars of Religious Institutes) had been founded “under the auspices of CORI” a request was made and granted to be “under the auspices of AMRI” and this brought additional members. Some serious conversations were held to try to bring two sets of Financial Accounts (CORI and IMU) to the first AGM held in September 2017. Subscriptions had to be determined with recommendations made to the AGMs. Then financial aspects of RFMP, APT, ABRI and a Refugee Fund had to be sorted. Terms of Reference were drawn up and the formal Committee was established and met numerous times in 2017, 2018, 2019 and 2020. Salaries were sorted, distinction was made between funding AMRI and funding some structures shared with IEC e.g. Coimirce, Towards Peace and a Health Care office in Maynooth. The rented properties at Cypress Grove Road and Willow Park were examined in detail to ensure they were fit for purpose. When the Strategic Plan was launched we looked at how its implementation would be financed. Since AMRI does not own a property a reserve fund was discussed as essential and also the importance of having a reserve policy. Our limited funds do not justify us having major investments. Initially some aspects of finance were outsourced e.g. payroll and overall accountancy. Then an accountant was employed one day per week but this proved too much for one person so we now have a Financial Administrator who works three days per week and this is working well as Fidelma explains here. Huge gratitude is due to the members of this Committee who have worked so hard, particularly due to having no fewer than three different Chairs and I am about to vacate the role now. I wish my colleague Edmund Garvey every blessing as he takes on the role of Chairperson.

### RELIGIOUS FORMATION MINISTRY PROGRAMME (RFMP) MANAGEMENT COMMITTEE



**Members:** Rita Kelly MMM (Chair), Tom O’Connor SPS, Derry Murphy SAC, Damian Bresnahan SMA. The Programme Director and the Secretary General attend meetings as required. Further members to be added.

The RFMP Committee was established in December 2019 to support and assist the RFMP Team members to facilitate formation of leaders and those who will be involved in the formation of missionaries and religious. It assists the AMRI Executive to achieve its Strategic Plan under *Mission and Dialogue*. The Committee has responsibility for the oversight of the programme and to advise the Executive Committee of AMRI in recruiting new staff.

The plan is to meet about four times annually. We met in December 2019 and March 2020 and our May meeting was held by Zoom. By then the participants were continuing the programme via Zoom. However, virtual input would not be practical for the 2020/2021 academic year so, following consultation with the staff the Executive Council decided to postpone the programme until 2021/2022. The current staff (2 full time and 2 part-time) will continue one day per week to keep in touch with the candidates who have applied, up-date the website, and look after the property at Willow Park which is leased from the Spiritans.

Sr. Ann Concannon is retiring as Director on 31 July 2020 but will be available as a volunteer to the end of the year. We thank Ann for her commitment and dedication both as Team member

and Director. A new Director needs to be in place by early 2021. Going forward it is hoped to have a team of four members, three full time and one part-time.

The Committee would like to thank the RFMP team members for their successful completion of the 2019/2020 programme, and how they negotiated the planning for the future of the RFMP programme in the light of the COVID-19 pandemic

## JUSTICE PEACE AND INTEGRITY OF CREATION (JPIC) COMMITTEE



**Members:** Fr Tom O'Connor SPS (Chair), Sr Liz Byrne IBVM (APT-AMRI rep), Mr Joe Murray (Afri), Ms Sally Roddy VC, Mr Michael O'Sullivan (SSC) Mr Gerry Forde (SMA), Mr Kevin Hargaden (SJ Centre for Faith & Justice). The Secretary General attends meetings.

The inaugural meeting of the JPIC committee was held on the 5 December 2019. There have been three further meetings: 14 January, 3 March and 12 May 2020 by Zoom. The Terms of Reference of the Committee were approved by the Executive Council in June 2020. Much of our time at meetings revolved around advertising for a JPIC Co-ordinator – drawing up a Job description, advertising the position and holding interviews that were held by Zoom in March and again in early June. The delay was due to Covid-19.

Sr Sheila Curran held the role of JPIC Coordinator for IMU/CORI from 2014 and continued in this role from the formation of AMRI in March 2017 until her retirement in July 2019. She worked very effectively with Migrants and Refugees, especially those needing accommodation. Linking with the Irish Refugee Council she set up a project whereby some Missionary and Religious Congregations made properties available to migrant families and refugees. She was also active in the Interfaith Forum and in various other areas. She continuously circulated relevant and inspirational materials on JPIC issues to a wide network of AMRI members and friends, all of which was greatly appreciated.

The JPIC agenda is very central within AMRI's Strategic Plan enabling it to be a prophetic and courageous voice in Irish society now and going forward in the post Covid-19 world and engaging actively with the Government's new plan. It is essential to have a suitably qualified person co-ordinating this role within the AMRI structure supported by an active JPIC Committee.



APT/AMRI is a faith-based group working against Trafficking in Persons (TIP) established in December 2005. It is now a Working Group within the JPIC Committee. The members come from the

religious congregations and missionaries registered with AMRI. APT welcomes collaborators and resource people who are willing to share its work on a short-term or long-term basis. It is currently recruiting more male members. Meetings take place monthly in Donnybrook and are well attended. Concerned about the growing reality of the worldwide trafficking of women and children for sexual exploitation, we explore ways of working together to prevent this evil. The Purpose of APT is twofold:

- To raise awareness of the issue of trafficking in persons
- To work in collaboration with others for the prevention of the trafficking of women and children for sexual exploitation.

To achieve this purpose, APT does the following:

- Focuses on developing links with networks of religious women and men in countries of origin of victims and countries of destination
- Networks with other similarly committed organisations and action groups, nationally and internationally
- Looks for ways to raise public awareness of the issue by offering presentations about human trafficking to schools, parishes and groups
- Seeks ways to protect the rights of victims of trafficking
- Works with other groups to address the issue of demand for purchased sex, which fuels the trade in human trafficking
- Prays and encourages others to pray for those trafficked, for traffickers and for an end to this great violation of human rights.

For further information: [www.info@aptireland.org](mailto:www.info@aptireland.org) and also the APT/AMRI website.

### COMMUNICATIONS COMMITTEE



**Members:** Abbot Brendan Coffey OSB (Chair), Fr Timothy Lehane SVD, Ms Pat Coyle (SJ communications), Ms Michelle Robertson (OLA Communications), Fr Finbar Tracey SVD, Ms Margaret Cartwright (Voc Ireland). The Secretary General also attends the meetings.

A new AMRI Communications Committee is now up and running. This Committee has six members, two from the AMRI Executive and four with expertise in the field of communications. To date the Committee has met three times and completed work on its Draft Terms of Reference, which have been approved by the Executive Council in June 2020. The Communications Committee is currently working on a Communications Policy Document and looking at creating a database.

### LAY MISSION COMMITTEE



**Members:** Ms Sally Roddy VC (Chair), Sr Paula Molloy MSHR, Ms Rita McGuigan, Sr Carmel Flynn SSC, Mr Shane Halpin, Ms Maureen O'Dwyer, Ms Mary Winters, Mr Jim Farrell, Mr Vincent Kenny, Ms Dympna Mallon, Ms Angie Escarsa

The AMRI Lay Mission Committee was approved by the Executive Council on 28 November 2019. The origins of this Committee, however, go back about seven years, before the formation of AMRI. In May 2013 a Think-In on Lay Mission – a Conversation regarding the position and future of lay mission within the Irish Church - was held in the lead up to a June 2013 Conference, Mission Today and Tomorrow. organized by Misean Cara held at All Hallows. A large group of Lay Missionaries associated with many congregations and none, gathered together with members of the two Lay Missionary Associations, VC and VMM, and a number of religious allies. They spent the day reflecting on and exploring the topic and sharing their mission experiences, facilitated by the then IMU Mission Alive Coordinator, Ronan Barry, culminating in an agreed Lay Missionary Identity Statement, which was read into the Mission Today and Tomorrow Conference Report.

A follow up meeting in IMU in November 2014, at the invitation of Fr. Hugh McMahon, led to the setting up of Lay Mission Union Ireland (LMUI) and the recruitment by that group of a Lay Mission Coordinator, Mr Jim Farrell with the financial and moral support of the IMU. As a staff member of IMU Jim moved to AMRI when IMU and CORI merged in 2017 and continued his

work as Lay Mission Coordinator on the staff of AMRI from 7 March 2017 to July 2018 when his contract ended.

Over the years the now Lay Mission Committee continued its work within AMRI, most recently as the Lay Mission Working Group, supporting the Lay Mission Coordinator and the Lay Mission agenda in AMRI, and acting as a voice for Mission and Laity in general. Since the adoption by AMRI of its Strategic Plan 2018 - 2021, various new Committees have been formed to support its implementation and the Lay Mission Committee was formally constituted in November 2019.

The COVID-19 restrictions caused the postponement of the Committee's plans to hold a Gathering early in 2020 of the members of the 9 Diocesan Lay Mission Groups set up by Jim Farrell while on AMRI staff and the wider lay mission and volunteer network. The purpose of this Gathering was to listen to their current needs, concerns and aspirations in order to help the Committee decide how we can best represent them at AMRI level and to plan our future Lay Mission Committee activities, in support of the Strategic Plan, when all the restrictions are lifted later in the year. In the meantime we will consult them by means of a Survey Monkey questionnaire, which it is hoped will form the basis of the agenda for the Lay Mission and Volunteer Gathering, hopefully in 2021

### GOVERNANCE WORKING GROUP

An AMRI Working Group was convened in early 2019 consisting of Fr Aidan McGrath OFM, Br Edmund Garvey CFC, and Sr Liz Murphy RSM. The brief of this group was to examine the Constitution in light of the queries that were arising from APT, ABRI, RFMP, Vocations Ireland and former CORI Regional groups. The group consulted with AMRI legal advisor, Ms Marianne Matthews (Millett & Matthews) on a couple of occasions and met with representatives of these groups to ensure that the relationships were clear and boundaries identified. Later on, as things became clearer, several of these groups – in a process of dialogue – became Working Groups within AMRI and their Terms of Reference were approved by the Executive Council.



At the same time, with the help of Nicola Keogh of L&P, work has progressed to ensure that AMRI is compliant with the many requirements of the Charities Regulatory Authority. This work was able to continue during the lockdown with several meetings taking place via Zoom.

**HR** is contracted to ADARE Human Resources Management, Blackrock, Co Dublin



**Insurance** is provided by ALLIANZ

**IT services** are provided by Mr Martin O’Gorman (info@ dublintechsupport.com)

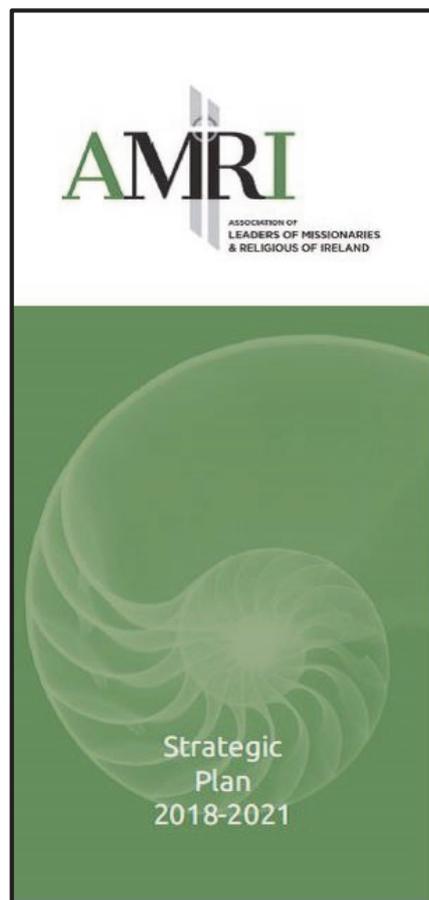
**Telephones:** Cashin Telecommunications Ltd.

# The AMRI Story

and ongoing

**STRATEGIC PLAN 2018-2021**

**IMPLEMENTATION PROCESS**



## **STAFF REPORTS by**

- **Liz Murphy: Secretariat**
- **Eithne Woulfe: Education**
- **Ann Concannon & Team: RFMP**
- **Fidelma Mallen: Finance**
- **Sandra Neville: Garda Vetting**

## Secretary General's Report

### SECRETARY GENERAL'S REPORT 1 June 2019 – 31 July 2020, Sr Liz Murphy RSM



On 7 March 2017 when AMRI was launched I quoted the anthropologist van Gennep, who in the late 1800s talked about 'Betwixt and Between,' an invisible time on a journey that moves in three phases: separation from the known, followed by a middle state between ending something and starting something else, and then finding home in the new place and being assimilated into it. Now that AMRI is well into its third year it is time to take notice of what has happened. Nowadays I rarely hear CORI or IMU mentioned other than looking for something in the archives. So that phase of separation is over. The middle stage which Viktor Turner called *liminality* is also passing and we are now getting more and more established in what is currently known as the 'now normal.' AMRI is recognised not just for its

logo, but it is firmly recognised as a Company, a registered Charity, had its Strategic Plan 2018-2021 endorsed by the members, liaises with the IEC as the body that represents religious and missionaries, and welcomed Cardinal Turkson, the head of the Dicastery on Integral Human Development as its guest speaker at the Autumn Conference in October 2019.

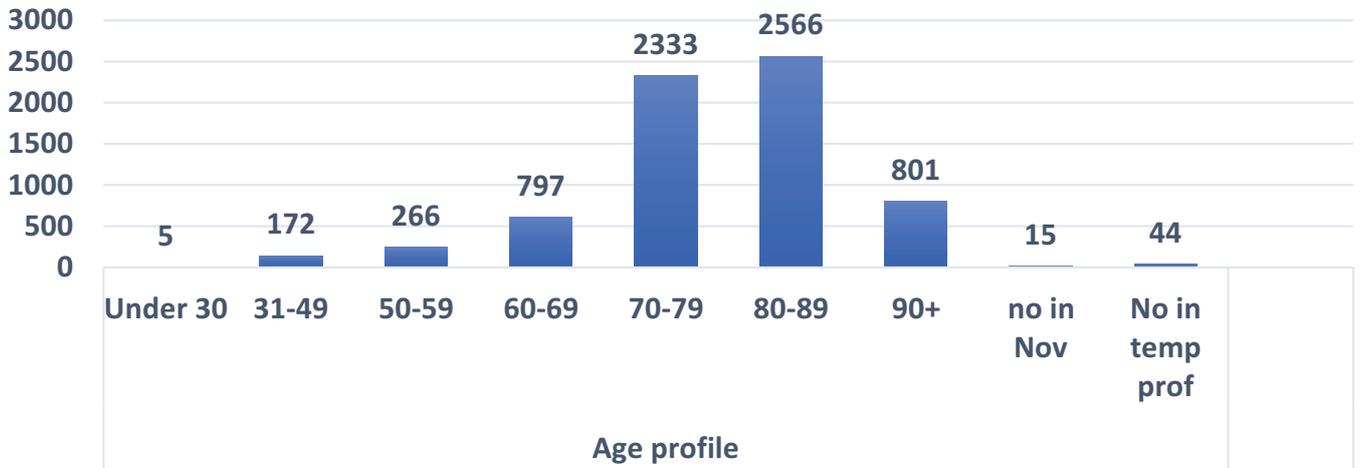
In March 2017 I also quoted Paul Ray and Sherry Ruth Anderson, authors of The Cultural Creatives, who said that change comes about in three stages: (i) falling apart, (ii) learning to work together beyond competitive and conflicting ways before entering into (iii) the new as it takes root for those who dreamt it into being and are committed to its future. Enabling two entities to amalgamate takes time. AMRI's main work initially was having an elected Executive find its feet, finalising key formal components e.g. Constitutions, Statutes, finances, insurance, and centralising disparate sections e.g. RFMP, ABRI, APT and former CORI regional groups. Charity regulations, GDPR, Garda Vetting, Safeguarding Policy, all aspects of Best Practice had to be undertaken professionally. Then there were other formalities involved in the relationship with the IEC where two Companies and an Oversight Committee are shared, and AMRI has representation on a number of Councils. Organising personnel not only to fill roles as Members and Directors but also to know what these roles involve took considerable time and energy. Staffing and all aspects of HR required attention as contracts were sorted at both the central office and at Willow Park (RFMP programme). ADARE Human Resources were contracted for this service. For the first two years staff members worked somewhat independently in their respective offices due to the fact that AMRI Committees were not in place until well into late 2019/early 2020. The completion of the 2018-2021 Strategic Plan gave direction, a map for the journey forward and a sense of overall shared responsibility.



The 2018-2021 Strategic Plan, with its four key Goals, was ratified at the 2018 AGM. It was further endorsed at the 2018 Autumn Conference where the authors of A Dialogue of Hope showed how to plant the Strategic Plan firmly in Ireland's reality. Its implementation continues month by month and year by year. **Gospel Leadership** is a constant, **Mission & Dialogue** was the focus for 2019, **JPIC** will now reignite as a new Co-ordinator has just been appointed. Work on **Healing Wellbeing Wholeness** was very much the focus for ongoing work in relation to Towards Healing, Towards Peace and Coimirce. This Goal requires essential commitment going forward in light of Covid-19 and its ongoing implications for ageing religious and

missionaries. The Statistical information sought with the 2020 Subscription forms submitted recently provides a wealth of information in relation to overall numbers in the country and overseas, the various age cohorts, and the relatively few in initial and ongoing formation. There are definitely challenging times ahead as these figures outline the current reality quite starkly.

## Chart of Religious & Missionaries in Ireland June 2020



**Number of religious resident in Ireland – June 2020**

**6940**

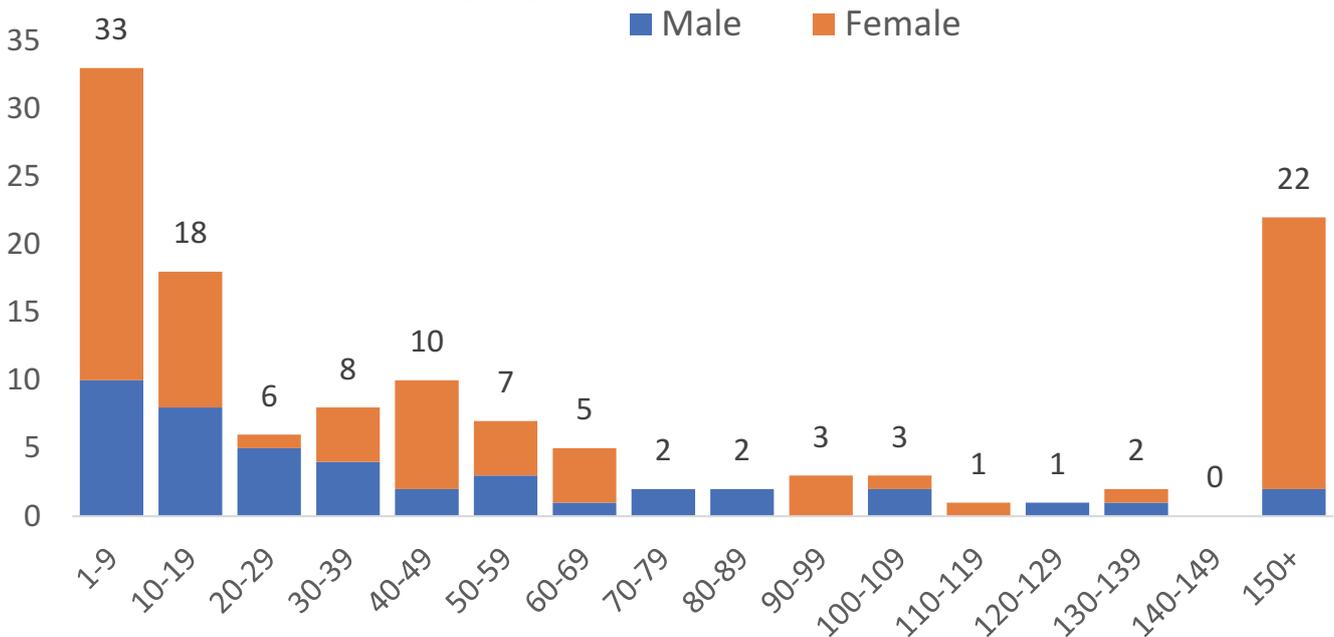
**Number of Irish born religious on mission overseas**

**634**

**Number of deaths in 2019**

**357**

## Congregation Size In Ireland 2019



33 congregations have fewer than 10 members in Ireland

# AMRI STRATEGIC PLAN IMPLEMENTATION PROCESS

## Summary to date May 2018 – August 2020

### Gospel Leadership

AMRI is committed to achieving and demonstrating the highest standards of leadership in corporate governance through leading by example and laying solid foundations for management and oversight by:

- ◆ Advocating ethical and responsible decision making
- ◆ Promoting integrity of financial reporting
- ◆ Ensuring the highest standards of professional conduct for the safeguarding of children and vulnerable adults
- ◆ Supporting the Leadership development of its members through programmes, conferences, seminars and workshops relevant to emerging issues of the time
- ◆ Facilitating conversations and consultative processes on collaboration for mission and community
- ◆ Promoting the development of vocations to religious life and lay ministry in the mission of the Church at home and abroad
- ◆ Encouraging historical research and archiving among its members.

AMRI Executive meets monthly. AMRI's Finance & Risk Committee ensures that finances are monitored responsibly and with integrity. The Secretary General has been vigilant in relation to all aspects of congregation funds collected for Towards Healing. AMRI is involved as Members and Directors of COIMIRCE and sought legal advice re NBSCCCI and GDPR requirements.

AMRI liaises with COREW, Religious of Scotland, UISG, LCWR and shares information on same regularly.

AGMs took place in 2017, 2018, 2019; Autumn Conferences were held in 2018 and 2019; Workshops on Garda Vetting, GDPR, Visas for Ministers of Religion, Transition Workshops have also taken place. AMRI liaises with Vocations Ireland and has recently established a Laity Committee.

Both CORI and IMU archives have been professionally sorted and digitised in 2017/2018

AMRI, in conjunction with IEC, hosted a meeting on Mother & Baby homes in January 2020.

A staff member is involved in the historical institutions Redress Inquiry in N Ireland.

### Mission and Dialogue

Inspired by the Gospel and by Church teaching, AMRI as a centre for mission and dialogue will:

- ◆ Engage with existing and emerging realities in the Church and wider society
- ◆ Be open and receptive to evolving understandings of mission at home and abroad
- ◆ Encourage leaders in their ongoing commitment to nurture active ministry in diverse situations
- ◆ Foster mission and dialogue with the Irish Episcopal Conference (IEC), relevant Church bodies and associated agencies
- ◆ Collaboratively facilitate the faith formation of leaders within Catholic linked educational settings/groupings and establishments with a particular emphasis on service, theological reflection and ethical analysis
- ◆ Advocate and facilitate among its members a culture conducive to listening, reflecting, collaborating and responding for the common good
- ◆ Extend the hand of friendship and communion through its promotion of inter-religious and inter-cultural dialogue.

**Mission & Dialogue** was the overall theme for 2019. The theme for the AGM held on 27 May was **God is Mission: We are Mission**. The guest speaker was Fr Tim Norton SVD

The theme for the 2019 Autumn Conference was **Mission Today in our Common Home** addressed by Cardinal Turkson. *Laudato Si'* was explored. Contemporary mission activity in Ireland was also addressed including trafficking of people, climate change, social housing, grief and leadership.

Quarterly meetings take place annually between representatives of AMRI and the Irish Episcopal Conference, and is represented on the National Mission Council. It also liaises with World Mission Ireland.

AMRI co-ordinates the **CPPP Programme (Co-ordinated Parish Promotions Programme)** annually, liaising with the Irish Bishops on behalf of congregations. Training and updates in GDPR, Charity legislation and Garda Vetting have been provided.

The **RFM Programme** (Loreto House), now in its 38<sup>th</sup> year, continues to provide faith formation of Leaders and potential formators

A **Transition Programme** for returning missionaries took place at Avila in 2017, 2018 and at Dunardagh in 2019 providing input, support and camaraderie for missionaries returning to Ireland.

AMRI co-operates with **UCD Volunteers Overseas** in an intergenerational programme for returned missionaries. This has taken place in 2017, 2018 and 2019.

## Justice, Peace and Integrity of Creation

AMRI is an active voice which raises awareness and facilitates pastoral responses to situations concerning justice, peace and the Integrity of creation.

Together with NGOs and Civil Society, nationally in the first instance and internationally thereafter, AMRI in seeking to proclaim and live the Gospel prophetically, will:

- ◆ Work collaboratively on emerging Social Justice issues, in ministering and responding to the marginalised in society
- ◆ Be a gatherer and a unifying voice in advocating especially for refugees and migrants, homeless, the trafficked and exploited people
- ◆ Foster a vision of hope and a meaningful reality that reflects the interface between the sciences, humanities and faith
- ◆ Work collectively to promote care for our fragile earth, our 'common home.'

**APT/AMRI** (Act to Prevent Trafficking) is a Working Group now formally within the JPIC Committee. Its monthly meetings are attended by over 30 religious. Kevin Hyland, former head of London Metropolitan police, addressed the 2019 AMRI AGM. Awareness raising is paramount.

Several congregations are involved in a project on housing with the Irish Refugee Council.

Many religious provide support to Refugees and Asylum seekers in a variety of ways.

Speakers, (including Cardinal Turkson), addressed climate change and Laudato Si' at the Autumn Conferences 2018 and 2019. Articles are available on website and circulated regularly.

Numerous congregations have donated substantial funds and properties to Sophia Social Housing and continue to do so.

## Healing Wellbeing Wholeness

AMRI fosters and facilitates strategic and collaborative pastoral responses in key areas of need for its member organisations and their associated ministries.

Through collaboration, partnerships and co-sponsorships, AMRI will:

- ◆ Enable the members to keep vigil with current and emerging areas of need in healing, wellbeing and wholeness, through observation of best practice, shared information and policy implementation
- ◆ Offer information on accompaniment, companionship, co-sponsorship, retreats and spiritual wellbeing
- ◆ Encourage and support its leaders in ongoing processes of reconciliation, healing and acknowledgment of failures to fully live the Gospel
- ◆ Be a voice prioritising a health and wellbeing approach towards all, with particular reference to returned missionaries, care for the carers, and those of advancing years
- ◆ Explore and facilitate shared systems of inter-congregational care for ageing members
- ◆ Promote a culture of celebration of the past and inspire hope for the future.

Focus on healing and reconciliation comes strongly in AMRI's commitment to and funding of **Towards Healing, Towards Peace and Coimirce**, and recently on Vos Estis Lux Mundi

AMRI contributes funding annually to the IEC Health Care office in Maynooth (from subscription fees) Dr Marie Murray (UCD) presented a workshop on Healing and Wellbeing at the 2018 Autumn Conference

**Workshops on Transition** take place annually for Returned Missionaries who also avail of **Fit for Life** programmes and an **Intergenerational programme** with UCD Volunteers Overseas

Information on Retreats and spiritual wellbeing is provided in the publication of **AMRI Guide to Retreats and Courses 2017, 2018, 2019 and 2020**.

The website promotes Retreat Centres and various programmes e.g. Loyola Institute events.

Rituals for Consecrated Life day and bi-centenary events have been developed and celebrated. Webinars provided by UISG and others were highlighted throughout March-August 2020.

Detailed information on aspects of COVID-19 was circulated to members and support offered to congregations when requested.

Detailed statistics on current reality of religious in Ireland have now been collected for future planning.

## SECRETARY GENERAL MONTHLY DIARY SUMMARY: June 2019 – August 2020

**JUNE  
2019**

- AGM Evaluations completed and E-mailed to all: Communication highlighted.
- Coimirce AGM at Maynooth; Misean Cara AGM Wynns Hotel.
- Renewal of Lease of AMRI office: acquired two new rooms.
- Report from Sec General to Executive Council Meeting.

**JULY  
2019**

- Team formed re Visas for Ministers of Religion (meetings had been held previously).
- Interviews for Finance Administrator and Office Secretary: ADARE re Contracts.
- Sheila Curran retired as JPIC Co-ordinator .
- Collection of Subscriptions for 2019; Towards Healing accounts underway.
- Coimirce Members meeting with solicitor; Sec General Report to Executive Meeting.

**AUGUST  
2019**

- Towards Healing AGM on 28th (had been deferred; replanned for October).
- Meetings x 2 with Archbishops about Vos Estis Lux Mundi.
- Meeting at Knock with Mgr Richard Gibbons re development plans.
- Meeting in Castleblaney re Pastoral Renewal & Adult Faith Development: PRAFD.
- Staff induction week.

**SEPTEMBER  
2019**

- Team formed to plan (i) Autumn Conference and (ii) Returning Missionaries Workshop; Lobbying returns; AMRI/IEC meeting at Maynooth.
- CPPP Group Gathering and 2020 plan; Finance Committee Meeting.
- Towards Peace Oversight Committee meeting.
- Governance work with UCESM (skype); Meeting at UCD with Volunteers Overseas.
- Secretary General Report to Executive Meeting.

**OCTOBER  
2019**

- Extraordinary Mission Month – various events in Dublin & Thurles
- RTÉ Mass with RFMP participants: Towards Healing AGM and Meeting of funders- sent Report; UCDVO Open Evening; COREW Conference London. Detailed Visa work liaising with Dept of Justice & Equality.
- Transition Workshop for Returning Missionaries at Dunardagh 15th and 16th.
- Autumn Conference with Cardinal Turkson and other speakers; Review and evaluations completed and emailed to all; Secretary General Report to Executive Council.

**NOVEMBER  
2019**

- ABRI conference 11-13 November at Emmaus- Focus on Charity Requirements.
- Finance Committee meeting; Meeting with Misean Cara re possible funding.
- Visit to St Luke's Manchester; Towards Peace Oversight Committee meeting.
- Meeting in London- Sr Gemma's feedback on research in Europe & Africa.
- AMRI/IEC meeting Maynooth; Climate change conference at Dalgan Park.
- Secretary General Report to Executive Council Meeting.

## DECEMBER 2019

- Governance work with World Mission Ireland- formation of Missio Ireland CLG.
- Retreat & Conference Guide 2020 preparation and mailing; CPPP letters to IEC.
- December Chronicle preparation and mailing; Christmas Dinner at Wynns hotel.
- Towards Healing EGM Maynooth; Council for Emigrants meeting; RFMP Committee meeting; work on Visas; Secretary General Report to Exec Meeting.

## JANUARY 2020

- Meeting re Mother & Baby Homes Ashling Hotel 7th (requested by IEC).
- Towards Healing gathering of funders at Avila 9th and mailing of report.
- JPIC Committee meeting; APT/AMRI meeting; Secretary General Report to Executive.
- Surgery and sick leave x 2 weeks.

## FEBRUARY 2020

- 3 year Report to Executive; contract renewed to 31 August 2020.
- Legal and HR work; AMRI/IEC meeting Maynooth for conversation.
- Towards Healing weekly meetings of Members to plan future.
- Act to Prevent Trafficking meeting and plans for 2020/2021.
- Secretary General Report to Executive; Office Secretary on sick leave.

## MARCH 2020

- JPIC Committee meeting and interviews for Co-ordinator.
- UCD Volunteers Overseas: Story telling event with returned missionaries.
- Towards Healing meeting of funding congregations: Dunardagh 6th.
- Towards Healing Members/Directors meeting Maynooth.
- Secretary General Report to Executive; Office Secretary on sick leave.

### COVID-19 Reality emerging: Working from Home; closure of office; 'Zoom'

## APRIL 2020

- Visa Team Conference call with Dept of Justice & Equality.
- Regular email updates to AMRI members; Weekly Conference Calls between 8 Members of T Healing sourcing Directors and establishing new Board; Letter for Additional funding sent; legal work on Towards Healing with solicitor.
- Easter Chronicle preparation and circulation; 2019 Audit narrative completed.
- 2020 Subscriptions with Finance Office; 2020 Address Guide research.
- Secretary General Report to Executive.

## MAY 2020

- Web updates; webinars; regular communication through emails and web.
- Follow up documents on Visas for Dept; 2019 Audit preparation.
- IEC/AMRI virtual meeting ; Communications and JPIC Committee meetings; Linking with Vocations Ireland; National Mission Council meeting; The Wheel Summit x 3 webinars; RFMP certificates; Secretary General Report to Executive.

### COVID-19 The 'Now Normal' Office re-opened

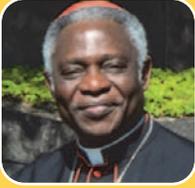
## JUNE & JULY 2020

- Finalization of 2020 Address Guide and mailing.
- Annual Report preparation, editing, printing, mailing.
- Induction of Staff; Staff contracts revisited.
- Act to Prevent Trafficking meetings.
- Vocations Ireland research.

# Secretary General's involvement with Services and Networks Nationally and Internationally 2019-2020.

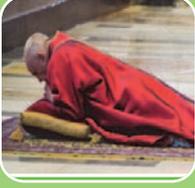


## Memories of 2019/2020



### AUTUMN CONFERENCE 2019

- Liaising with Archbishop Okolo to ensure the presence of Cardinal Turkson at AMRI Autumn Conference, October 2019.
- The 3 minute input from 6 individuals on their mission in Ireland today.



### COVID-19: THE GLOBAL PANDEMIC

- The unforgettable memories of Good Friday 2020 and the empty space in St Peter's Square as Pope Francis pleaded with the Lord to 'Wake Up' and help us.



### CONTEMPLATIVE LIVING & LOCKDOWN

- The assurance of daily remembrance in prayer by the Contemplative Sisters.
- The inspiration provided in so many ways by +Bishop Nulty, Fr Liam Lawton, RTÉ and other web services, UISG and LCWR during pandemic.



### DIALOGUE WITH A DIFFERENCE

- Constructive engagement with co-members to enable a Company move towards a new and different future.
- The willingness of so many to volunteer and engage.



### RETURNING MISSIONARIES

- The wonderful energy created at the Transition Workshop held at Dunardagh in October 2019.
- The joy of participants at UCD intergenerational event.



### BEYOND BREXIT

- Engaging with Valerie Nazareth at COREW and with Sr Patricia Orr (Scotland) to ensure collaboration and neighbourliness.
- Appreciating support and companionship of so many.

Since this is my fourth Secretary General Report I leave with gratitude and appreciation to all who have crossed my path in the past 3 years and 8 months:

*“In the end,  
Only three things matter:  
How much you loved,  
How gently you lived,  
And how gracefully you let go  
Of things not meant for you.”*

*Buddha*

## Eithne Woulfe: AMRI and Education



*Inspired by the Gospel and by Church teaching, AMRI is a centre for mission and dialogue...* this has been the impetus that has informed the work of Catholic Education through time, and has continued. It involves engaging in dialogue and partnership within Church circles and wider society, supporting vocational, Gospel inspired leadership, and faith formation and commitment at all stages of life and living, with an emphasis on service, theological reflection and ethical

analysis. It thus overlaps in a particular way with Justice Peace and Integrity of Creation together with the Empowerment of Laity for Mission at this time – all pivotal to the Strategic Directions of AMRI.

The Holy Spirit in the shape of charism is particularly the carrier of vision and mission, and in this the legacy and ongoing engagement of religious is at best desirable, and much needed. Indeed the historic place of religious in mission is being carried increasingly by lay colleagues and somehow the edge, diversity and specialism that religious have brought and bring within their respective charism is finding new expressions in the world of education and related institutes. Much ongoing support and formation is needed if this impetus is to be dynamic, well grounded, vocational and effective.

Much of the recent focus in Catholic Education has been on restructuring arising from the strategic objective to rationalise for sustainability and collaboration within the Catholic Education family in Ireland. This has recently seen the recognition by the Charity Regulatory Authority of the Catholic Education Partnership, the Association of Patrons and Trustees of Catholic Schools (APTCS) and the Secretariat of Secondary Schools. At the time of writing, all these bodies are awaiting recognition from the Revenue Commissioners. The Catholic Primary school sector is in discussion about greater collaboration. Much of this collaborative approach is already well established in Northern Ireland and joint North/South collaboration is growing. With the advent of the closer working protocols between the Patron/Trustee body (APTCS) and the Secretariat of Secondary Schools at the operational level, together with the strategic role of the Catholic Education Partnership, much more effective alignment and synergies are to be expected. This has implications for members of AMRI and for the future involvement of AMRI.

There has understandably been a history of competition and pride in one's own traditions and while that endures, the cost of duplication of services is not usually in the best interests of any institution, and certainly not one that favours effective use of resources for mission now and into the future. However, while structure follows strategy, there is ever the temptation to stress structure, even strategy at the expense of vision, their actual *raison d'être*. In this domain religious and their successors may have an especial role in reading the signs of the time, supporting attitudes of discernment and discipleship, in the sharing of Gospel values and its mission in Education and pastoral settings in Ireland

As of now, AMRI has( a) representative member/s on a number of bodies involved in Catholic Education, some of which inevitably also involve participation in Working Groups etc

These include:

- The Catholic Schools Partnership soon to be replaced by the Catholic Education Partnership, where AMRI is to have a member.
- Northern Ireland Commission for Catholic Education
- Joint Managerial Body
- Council of Management of Catholic Secondary Schools
- Catholic Primary School Managers Association
- Joint Secretary of the Catholic Education Service Committee (CESC),
- Membership of the Catholic Education Service Trust.



## Religious Formation Ministry Programme (Loreto House) by Ann Concannon SSL

The Religious Formation Ministry Programme has just finished its 38<sup>th</sup> year, finishing in a way that has been unique in the history of the programme!

In fact, the 2019-20 group began in a unique way also: Only half of the twenty participants were present on the first day, with the remaining participants arriving over the course of the next six weeks. The group included participants from Belgium, Burkina Faso, Cameroon, India, Kenya, Korea, Myanmar, Nigeria, Pakistan, South Africa, Sri Lanka, Tanzania, Uganda, Vietnam and Zambia, truly a multicultural mix. The late arrival of some was due to the fact that getting here is still quite a challenge; negotiating the pre-clearance application is daunting, though when it is done painstakingly correctly it does work. Having participants arrive late is not desirable, however, and helping the latecomers integrate well is a challenge for both the participants and the team.

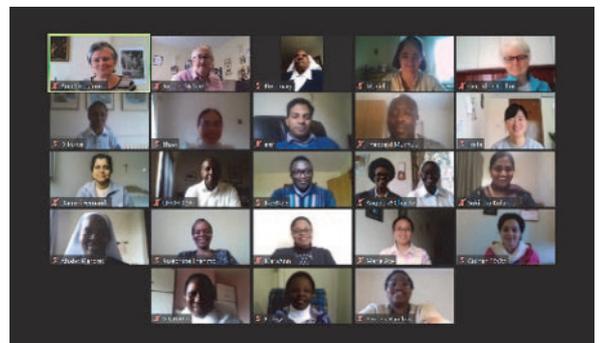


The programme followed the usual pattern, with emphasis on the inner journey of each participant in the first weeks, while also situating all in the context of the unfolding universe; then expanding the focus to the social context leading to pastoral placements in various marginal settings around Dublin. We continue to be very grateful to the placements who welcome our participants year after year, and a real highlight of the year is when the participants host a party for their contact people in the placements; it is then that one can see the mutual benefit that both the placement and the programme get from this experience.

We have three major workshops in the course of the year: This year, for the second time, Geraldine Collins has conducted the workshop on the family and for the first time, we had the Training for Transformation workshop, conducted by Eamonn Fitzgibbon and Martin Kennedy, and this proved to be a very valuable experience for all. And then, in early March, we had the usual Community Building workshop with Brid Commins and James Parrin.



In the week following this third workshop, the Government announced the closure of all schools and colleges which then happened as from March 13<sup>th</sup>. We immediately investigated working on Zoom, and thanks to the enthusiasm of the participants and the adaptability of our presenters as well as our own efforts, we were able to continue with and deliver on the programme as planned up to the end. While it is a great resource to have, working on Zoom presented its own challenges. Some presenters knew nothing of Zoom and had to be initiated by the team who were only one step ahead of them. And we all found it to be more tiring than face-to-face work! Even the retreat had to move online, but the participants, while disappointed that they were missing out on the whole Manresa experience, trusted that the Spirit could also work in this unexpected way. And they found that to be true: all who participated had a really rich retreat experience. We then had the Formation module, finishing with the formation workshop and the closing rituals all online - truly a unique ending.



We continue to be grateful to all in AMRI, especially Sr. Liz Murphy, to all our presenters who are always ready to share their expertise with us and to the host communities of our participants. May you all be blessed.



In the current uncertainty, it has been decided that the next RFM Programme will commence in September 2021. The team will continue to be engaged on a part-time basis during the coming year to process and keep in touch with applicants and work towards planning the next programme. In the course of the year, a new director will be appointed as I am retiring this year. I am very grateful for the years I have spent in Loreto House and all the wonderful people I have met there, both team members and participants. I will miss you all.

### **FINANCIAL ADMINISTRATOR: Fidelma Mallen**



I started with AMRI in August 2019 as Financial Administrator. It took quite a long time to get familiar with all the different congregations. Sorting out the OCDs from the O Carm's or trying to know the difference between the active and the contemplatives meant my brain had to do a double turn! Once I got into it all and with the help of Sr Liz and the AMRI Directory I am now reasonably familiar with all the congregations.

My role as Financial Administrator is very broad and involves all aspects of accounts from income, expenditure, banking, tax, salaries and preparing the final accounts for the 2019 audit that is now completed. AMRI's main income is from annual subscriptions. The subscription form sent by Sr Liz this year was more detailed than previously and was invaluable in preparing budgets going forward. The second half of 2019 was very busy due to the AGM, the Autumn Conference, the Transition Workshop – all involving finance. I also link up with Sr Ann Concannon to record the RFMP finances and I have oversight of the ABRI and APT/AMRI accounts. You will find me on [accounts@amri.ie](mailto:accounts@amri.ie).

There is an enormous amount of work involved with the Towards Healing account. Sr Liz has done the congregations a great service over the past three years in managing this account single-handed because of the confidentiality involved. I am now able to help her with this, reconciling the monies received and issuing receipts.

I am most grateful to Brid Liston and the Finance & Risk Committee for their support, assistance and availability. I attended the Autumn Conference at Emmaus and a Towards Healing meeting at Avila so I have met many of you and I look forward to meeting you at other events in the future.

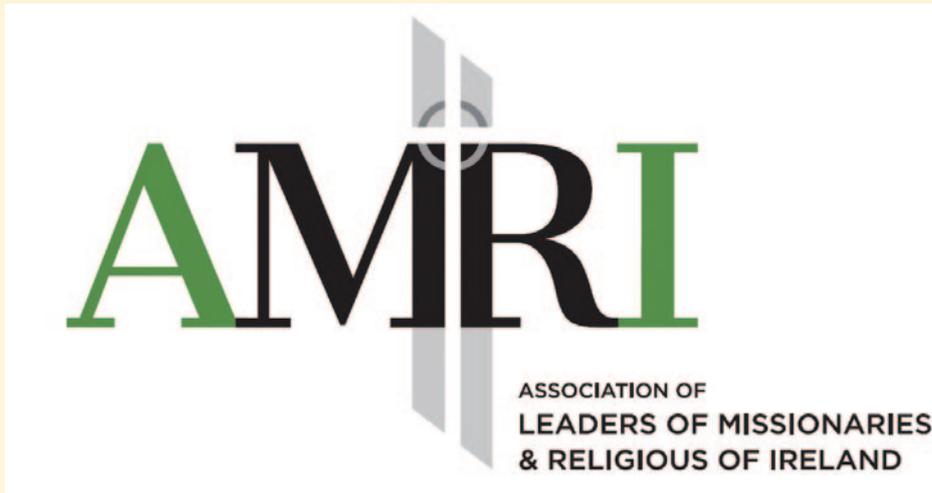
I conclude with very sincere thanks to Sr Liz for all her help, patience and assistance over the past year and I wish her health and happiness in the future.

### **GARDA VETTING: Sandra Neville, Garda Vetting co-ordinator**



Fifty five congregations are now registered with AMRI to access Garda Vetting services. Following the launch of this in 2019 and having had two workshops outlining all that was involved we worked with AMRI legal advisor Ms Marianne Matthews to complete the legalities required. Congregations who now seek Garda Vetting are directed to AMRI for this service. Since the Congregational/Regional Leader is the Data Controller a Data Processing Deed is in place to ensure compliance and AMRI then acts as Data Processor. Congregations register for this service with a Service Level Agreement and each congregation has a Garda Vetting Contact Person who liaises directly with me. The Power Point slides in relation to Garda Vetting are all on the AMRI website and can be easily accessed.

The numbers for 2019 were similar to the previous year 550 in total. We have noticed that since the Covid-19 pandemic the numbers have decreased, except for members that are seeking new staff for their facilities. In the coming months Section 20 of the National Vetting Bureau Act will place a legislative requirement to conduct **Re-Vetting** in respect of personnel working with children and/or vulnerable persons. Section 20 has yet to be commenced into law by the Department of Justice & Equality. We have been informed that the requirement under this new Section is that personnel will be re-vetting every three years. We will notify all the GVCP (Garda Vetting Contact Persons) once the legislation becomes effective. My contact details are [vetting@amri.ie](mailto:vetting@amri.ie)



**Association of  
Leaders of Missionaries and Religious of Ireland  
Company Limited by Guarantee**  
(A company limited by guarantee, not having a share capital)

**ANNUAL REPORT AND  
AUDITED FINANCIAL STATEMENTS**  
**for the year ended 31 December 2019**

Company Number: 529508  
Charity Number: 9301  
Charities Regulatory Authority Number: 20023263

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee  
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**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee  
DIRECTORS' AND OTHER INFORMATION**

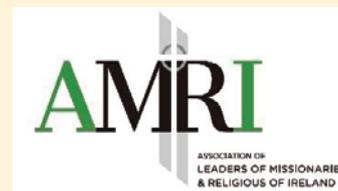
<b>Directors</b>	Kathleen McGarvey - Chairperson and President John Hennebry - Vice President Sally Fay Roddy Rita (Margaret) Kelly Edmund Ignatius Garvey Thomas O'Connor Aidan McGrath Brid Liston Brendan Coffey Evelyn Greene (Elected 29 May 2019) Paula Molloy (Elected 29 May 2019) Timothy Lehane (Co-opted 1 November 2019) Geraldine Fitzpatrick (Resigned 29 May 2019) Michael Anthony McCabe (Resigned 29 May 2019)
<b>Company Secretary</b>	L&P Trustee Services Limited
<b>Charity Number</b>	9301
<b>Charities Regulatory Authority Number</b>	20023263
<b>Company Number</b>	529508
<b>Registered Office and Principal Address</b>	Student Wing Cypress Grove House Cypress Grove Road Templeogue Dublin 6W
<b>Auditors</b>	Keveny Monahan Limited Chartered Accountants and Statutory Audit Firm Herbert House 18 - 22 Pembroke Road Dublin 4
<b>Bankers</b>	Allied Irish Banks Plc. 52 Upper Baggot Street Dublin 4  Bank of Ireland Ranelagh Dublin 6
<b>Solicitors</b>	Millett and Matthews Solicitors Main Street Baltinglass Co. Wicklow

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

The directors present their Directors' Annual Report, combining the Directors' Report and the audited financial statements for the financial year ended 31 December 2019. Since the adaption of the Charities Act (2009) in October 2014, and the adoption of the Statement of Recommended Practice (SORP) for charity accounts, the words "directors" and "charity trustees" can be used interchangeably to refer to the body of people who are responsible for the governance of the organisation. For the purposes of this annual report, and the incorporated accounts, we have chosen to use the term "directors" to describe those appointed to the Board to lead the governance structures of the charity.



The financial statements are prepared in accordance with the Companies Act 2014, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Directors' Report contains the information required to be provided in the Annual Report under the SORP guidelines. At present, given that accounting regulations under charities legislation are pending in the Republic of Ireland, the application of SORP is not mandatory, but may be adopted on a voluntary basis. The directors of the company are also charity trustees for the purpose of charity law.

In this report the directors of the Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 December 2019.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2014 and, with the Charities SORP (effective January 2015), the organisation has implemented its recommendations where relevant in these financial statements.

The charity is limited by guarantee not having a share capital.

### Financial Results

At the end of the financial year the charity has assets of €2,057,857 (2018 - €2,085,296) and liabilities of €389,128 (2018 - €373,141). The net assets of the charity have decreased by €43,426.

### Reserves Position and Policy

The directors aim to maintain free reserves in unrestricted funds at a level which equates to approximately two years of unrestricted charitable expenditure. The directors consider that this level will provide sufficient funds to respond to a decrease in membership fees or any unexpected expenditure that may arise and to ensure support and governance costs are covered. The directors consider that a level of two years is sufficient considering the current economic situation. Note 22 provides full details on our reserves.

The balance held as unrestricted funds at the year-end was €1,668,729, of which €1,494,184 are regarded as free reserves, after allowing for funds in tangible fixed assets and designated funds. The actual expenditure totalled for two years was €1,492,328. The current level of reserves is slightly higher than is needed and this is to cover any unexpected expenses that may arise.

### Principal Risks and Uncertainties

The company relies on the continued support from its members to operate and achieve its goals and objectives. Any decrease in this support could have a negative impact on the future of the company. The company receives income from its members and applies this to the furtherance of its objectives. Management review the income and expenditure of the company periodically during the year to ensure that the company seeks to raise sufficient funds from members to enable it to achieve its objectives each year. The Directors believe that the charity is well positioned and has full support of its members to reduce this risk to an acceptable level.

In the first half of 2020, the outbreak of Covid-19 spread throughout Asia, Europe and Worldwide. The initial impact of this has been severe and has resulted in a significant worldwide slowdown in economic activity. In Ireland, the economic impact of this pandemic has been characterised by the temporary closure of many businesses in non-essential areas to ensure that people's movements are restricted to slow down the spread of the virus. The effect of Covid-19 presents many risks for the company, the effects of which cannot be fully quantified at the time of approving the financial statements. As a result, the directors consider the implications of the Covid-19 pandemic to be a significant uncertainty at the time of approving the financial statements.

# **Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee DIRECTORS' ANNUAL REPORT**

for the financial year ended 31 December 2019

## **Principal Risks and Uncertainties (continued)**

Although the effects cannot be fully determined, the directors believe that the main risks associated with Covid-19 are as follows.

- an initial slowdown in charitable activity during the period of temporary closure
- a prolonged period of government recommendations and restrictions on the movement of people to contain the virus
- a potential reduction in economic activity following the recommencement of trading which may result in reduced consumer spending and demand for the company's services
- a reduction in asset values

## **Directors and Secretary**

The directors who served throughout the financial year, except as noted, were as follows:

Kathleen McGarvey - Chairperson and President  
John Hennebry - Vice President  
Sally Fay Roddy  
Rita (Margaret) Kelly  
Edmund Ignatius Garvey  
Thomas O'Connor  
Aidan McGrath  
Brid Liston  
Brendan Coffey  
Evelyn Greene (Elected 29 May 2019)  
Paula Molloy (Elected 29 May 2019)  
Timothy Lehane (Co-opted 1 November 2019)  
Geraldine Fitzpatrick (Resigned 29 May 2019)  
Michael Anthony McCabe (Resigned 29 May 2019)

The secretary who served throughout the financial year was L&P Trustee Services Limited.

## **Compliance with Sector-Wide Legislation and Standards**

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee subscribes to and is compliant with the following:

- The Companies Act 2014
- The Charities SORP (FRS 102)

## **Post Balance Sheet Events**

In the first half of 2020, the Covid-19 virus spread worldwide. In common with many other countries, the Irish government issued guidance and restrictions on the movement of people designed to slow the spread of this virus. In early March 2020, many businesses closed voluntarily and throughout the month more restrictions were placed on people and businesses. On 28th March, all non-essential businesses were ordered to close temporarily.

The directors intend to recommence activity when the restrictions are lifted and when it is safe for staff to return to work. Whilst the directors believe that the effect will be negative on the company and the full effect of the events since the balance sheet is difficult to determine, the directors are confident that the company will recommence once the period of restriction is lifted.

## **Organisational Structure**

Association of Leaders of Missionaries and Religious of Ireland is a company limited by guarantee, governed by its Memorandum and Articles of Association. It is a registered charity with the Charity Regulatory Authority.

The directors meet regularly and are responsible for the strategic direction and policy of the company.

## **Political Donations**

The Charity made no political donations during the year.

## **Research and Development**

The Charity did not carry out any expenditure on research and development.

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

### Members of the Executive Council 2019

Kathleen McGarvey (President)  
John Hennebry (Vice President)  
Geraldine Fitzpatrick (resigned August 2019)  
Edmund Garvey  
Rita Kelly  
Thomas O'Connor  
Sally Roddy  
Michael McCabe (resigned August 2019)  
Aidan McGrath  
Brid Liston (co-opted) Ratified at AGM 2018  
Paula Molloy (Elected at AGM May 2019)  
Evelyn Greene (Elected at AGM May 2019)

The Executive members regularly throughout the year and continue to develop the Company. The Executive Committee is currently working on the implementation of the six principles of the Charity Governance Code.

### Finance and Risk Management Committee

The Finance and Risk Management Committee was formally established in 2017 by the Executive of AMRI with approved Terms of Reference. Its members are:

Brid Liston, Executive and Chairperson  
Ms Linda Downes, (Financial & HR Consultant with Vincentian Fathers)  
Mr Pat Clarke, WKNolan, (Chartered Surveyor & Property Advisor)  
Mr Ian Brady, (Head of Davy Charities & Not for Profit)  
Sr Anne Doyle, (Treasurer with Sisters of Mercy Congregation)  
Fr Paddy Hennessy, (Salesian priest, Vice Provincial of Salesians)  
Dr Elizabeth Murphy, Secretary General attends in an administrative capacity  
Ms Cait McCormack and Ms Fidelma Mallen, Financial Administrator, attend in an administrative capacity

### Governance Working Group

The Executive appointed a Governance Working Group to work on Governance matters. The following were appointed and work with Legal Advisors Millett & Matthews:

Fr Aidan McGrath - Canon Lawyer  
Br Edmund Garvey - Executive  
Dr Liz Murphy - Secretary General  
Ms Nicola Keogh - Company Secretary

Their mandate is to review and amend aspects of the AMRI Constitution. The Canonical Statutes, approved by CICLSAL in Rome in 2017 are also under review.

### Governance

Association of Missionaries and Religious of Ireland is a Company Limited by Guarantee with a Constitution approved by the Companies Act 2014 and ratified by the Members on 7 March 2017. The Charities Regulatory Authority Number is 20023263. It is a registered charity and has been granted the CHY number 9301. Its Statutes were approved ad experimentum by CICLSAL in August 2017 for a period of five years.

### Human Relations Management

Policies and procedures for day-to-day operations are outsourced to ADARE Human Resources, Blackrock, Co Dublin. To date an Employee Manual has been developed incorporating all aspects of current employee legislation. ADARE advise on all vacancies, contracts of employment and exit interviews in conjunction with the Secretary General.

### Location of Offices

The main administration office was leased from a missionary congregation on a three-year renewal basis, which was renewed for a further two-year term in June 2019. The use of the 'cottage' was no longer required and two rooms at the entrance were acquired for ease of access for visitors and providing internal toilet facilities for front office staff. This offers value for money since it provides accessibility not only for individual offices but also meeting rooms and car parking facilities. The 'green field' site is consistent with the Association's commitment to the promotion of 'care for our fragile earth, our common home' as outlined in publications by Pope Francis.

A second base at Willow Park, Blackrock, also leased from a missionary congregation, provides very adequate classroom facilities for the one-year Religious Formation Ministry Programme.

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee DIRECTORS' ANNUAL REPORT

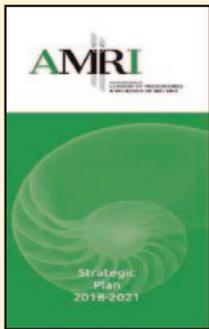
for the financial year ended 31 December 2019

## Location of Offices (continued)

Both premises were reviewed professionally in December 2018 to ensure compliance with health and safety regulations and have proven to be 'fit for purpose' and financially value for money.

## Member Organisations

The members comprise of 155 religious organisations and missionary societies and apostolic groups in Ireland who pay a membership fee to fund the activities of the charity. The services provided include legally compliant Garda vetting, Children and Vulnerable Adults support, Education development, Justice co-ordination (housing, migrants, refugees and interfaith development), Action to Prevent Human Trafficking, GDPR information and implementation, Transition and other Programmes for Returned Missionaries, an annual production of an Address Guide and a Guide to Retreats and Conferences. Communication is provided through its website which features many relevant documents and regular newsletters/chronicles are distributed several times per annum.



The Strategic Plan 2018-2021, launched at the 2018 AGM, outlines the Vision, Mission and Values of AMRI. The clearly stated four Goals are the result of intensive work during 2017/2018 with both Executive members and Staff, under the direction of Ms Anne Kelleher, Consultant. When presented at the AGM May 2018 they were warmly endorsed by all members who advised that this document be in the hands of every religious and missionary in Ireland. An Autumn Conference held on 3 October 2018 introduced the Strategic Plan to the wider group of religious and missionaries. The focus at this event was the context of Ireland today and the hope to be involved in a synodal approach to the church. Work on the implementation of the Strategic Plan has commenced as the Executive Committee has nominated and put in place several Committees e.g. JPIC, RFMP Management, Communications, Lay Missionaries in addition to the existing Finance & Risk Management Committee.

## Mission and Dialogue

The focus for 2019/2020 was Mission & Dialogue which was introduced at the AGM in May 2019 and was followed up significantly at the Autumn Conference held in October 2019 at which Cardinal Turkson, Dicastery on Human Development, was the invited guest speaker. A number of Mission Hubs were offered on Living Laudato Si', Experiencing Grief and Loss and Dialogue with Irish society.

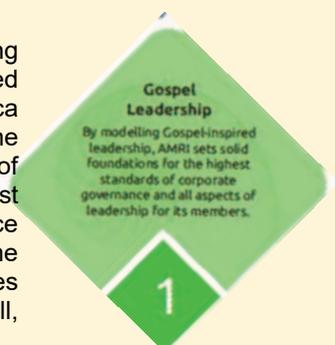
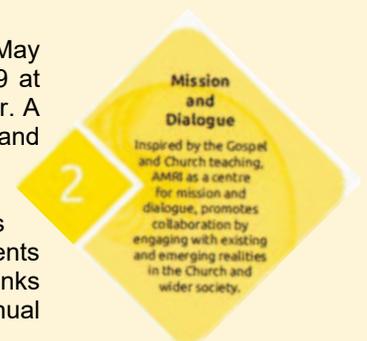
Ireland's long history of missionary activity continues as AMRI offers Transition Workshops for returned and returning missionaries, provides Fit for Life and other activity related events for those who seek this, hosts an annual Christmas dinner for missionaries to meet, and links with University College Dublin's Volunteers Overseas programme with its annual intergenerational programme. The hope is to extend this latter programme to the other universities in Ireland.

CPPP is a co-ordinated parish promotions programme organised by AMRI in conjunction with the Irish Episcopal Conference whereby congregations visit dioceses to promote their congregations but also to promote the contemporary involvement of missionaries at home and overseas.

## Religious Formation Ministry Programme (RFMP)

With one of its Goals focused on Gospel Leadership AMRI has responsibility for a year-long Religious Formation Ministry Programme (RFMP), now in its 38th year based at leased premises at Willow Park, Blackrock. Members of religious congregations, mainly from Africa and Asia study formation and leadership over the course of nine months. The Programme addresses the task of preparing women and men in a cross-cultural setting for the ministry of leadership and initial/life-long formation in religious life, church, and society in the 21st century. Since it began in 1982, the Programme has become renowned for its excellence and graduates are ministering on every continent throughout the world. The Programme offers unique opportunities for human development and personal transformation. It enables participants to engage with current realities in the Church and world with greater skill, confidence, and self-awareness.

The whole issue of visas for non-EU nationals and Ministers of Religion became somewhat problematic but as (tedious) guidelines were followed all was well and twenty-one participants enrolled. Included in the AMRI accounts for 2019 is income of €166,750 (2018: €125,081), expenditure of €90,823 (2018: €75,010) and at the balance sheet date, cash at bank amounts to €258,024 (2018: €261,245). Due to the Covid - 19 pandemic, classes have been cancelled for 2020 and will resume in 2021. The cash at bank of €258,024 is deemed sufficient to cover the reduced costs for the programme.



# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

### Justice Peace Integrity of Creation (JPIC)

Under the direction of the JPIC Co-ordinator employed "AMRI is an active voice which raises awareness and facilitates pastoral responses to situations concerning justice, peace and the integrity of creation." (Strategic Plan). Networking with many other partners in this field issues are addressed, and action taken in relation to housing, migrants, refugees, and inter-faith development. This involves several congregations who collaborate offering programmes of welcome, education, housing and various other areas.



### Education

Gospel Leadership is also the Goal of the work undertaken by AMRI's part-time Education Co-ordinator who, in a part time role has a remit to support members, to have a proactive stakeholder engagement in the development of new structures for Catholic Education at national level and in cross border initiatives on behalf of AMRI members. The remit also includes a representative function as per existing mandates, and communication with members, education partners and statutory bodies where appropriate.

These roles also bring with them engagement in particular working groups and dialogue as needed, e.g. ethos, formation, resource development, research, catechetics, academic certification, curriculum consultation, jointly managed schools, mentoring, and dialogue between faith, culture and education in contemporary Ireland.

### APT (Act to Prevent Trafficking)

APT-AMRI is an inherent sub-group of AMRI and has a representative on the JPIC committee. The Purpose of APT-AMRI is twofold:



- To raise awareness of the issue of trafficking of persons.
- To work in collaboration with others for the prevention of the trafficking of women and children for sexual exploitation.

The 40 or so members of APT meet monthly to plan their work, to organise seminars/workshops and to continue to engage in various forms of awareness raising. It has a wide network of international contacts through colleagues working in countries from which trafficked people originate. Members of APT-AMRI are religious men and women who are directly or indirectly involved in this work. As well as addressing the horror of human trafficking, it uses its network to help victims and to work on prevention. It organises public awareness raising programmes, plans annual events and periodic conferences to highlight the plight of trafficked people and how to support them. Its website is updated regularly by an experienced communication specialist. A major conference Hidden in Plain Sight was held at the Dept of Justice & Equality location and had national and international experts in the field. In the financial statements as at 31 December 2017, APT was shown as third-party monies and was included as a liability on the balance sheet. Included in the AMRI accounts for 2019 is income of €1,300 (2018: €138,172), expenditure of €11,560 (2018: €12,641) and at the balance sheet date, cash at bank amounts to €115,271 (2018: €125,531). APT has been negatively affected by the Covid - 19 pandemic. The cash at bank of €115,271 is deemed sufficient to cover the reduced costs during this period.

### COMMUNICATIONS

#### AMRI website

The initial work completed by a voluntary Communications Committee in 2017 resulted in an active website <http://www.amri.ie> which provides information for members and the wider public on many aspects e.g. documents such as the Constitution and Statutes, Reports from AGMs, information on facilitation and chaplaincy fees, in addition to a gallery of photographs from various meetings. A Communications Committee was established in late 2019 to offer guidance and direction on how AMRI might be a voice for religious on various issues.

### Association of Bursars of Religious of Ireland (ABRI)

According to its Constitution ABRI was founded "under the auspices of CORI" and is now "under the auspices of AMRI." Membership of ABRI consists of the Bursars of the various religious congregations and missionary societies together with the staffs of the various financial offices. ABRI hosts a 3-day conference annually, with support from willing sponsors, providing information and support for all involved. Themes explored include the Charities Governance Code, ethical investments, impact of climate change globally, management of property and the implementation of GDPR. A voluntary committee plans and co-ordinates the annual conference. There are no employees involved. The accounts of ABRI have been included in the accounts for the year ended 31 December 2019, showing income of €54,030 (2018: €51,470), expenditure of €53,557 (2018: €47,068) and bank balance of €54,308 (2018: €53,835). ABRI's income and expenditure largely relates to the annual conference they hold every year. The conference that was due to be held in 2020 has been cancelled due to Covid - 19 pandemic. The cash at bank of €54,308 is deemed sufficient to cover the reduced costs during this period.

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

### UCESM



AMRI is a member of UCESM which is a network or Union of European Conferences of Major Religious Superiors. It consists of 39 National Conferences representing the leaders of Apostolic Religious Institutes in 28 European countries, with approximately 250,000 religious men and women. Its office is based in Brussels and AMRI supports this with an annual per capita contribution from its members. It holds a bi-annual conference which focuses on current international and European affairs. It also holds periodic workshops and seminars.

### Formal relationships between AMRI and other companies/trusts in keeping with its charitable objective include:

#### The Irish Episcopal Conference (IEC)

The Irish Catholic Bishops' Conference is the episcopal conference of the Roman Catholic bishops in Ireland. The conference meets several times each year in Maynooth which is the location of Saint Patrick's College, Ireland's national seminary. While each bishop is autonomous in his own diocese, meetings of the conference give bishops a chance to discuss issues of mutual concern, or issues of national policy.

In the Catholic Church, an episcopal conference is an official assembly of all the bishops of a given territory. Episcopal conferences have long existed as informal entities but were first established as formal bodies by the Second Vatican Council (Christus Dominus, 38), and implemented by Pope Paul VI's 1966 motu proprio *Ecclesiae sanctae*. The operation, authority, and responsibilities of episcopal conferences are currently governed by the 1983 Code of Canon Law (see especially canons 447-459). The nature of episcopal conferences, and their magisterial authority, was subsequently clarified by Pope John Paul II's 1998 motu proprio *Apostolos suos*.

Certain tasks and authority are assigned to episcopal conferences, particularly about setting the liturgical norms for the Mass. Episcopal conferences receive their authority under universal law or particular mandates. In certain circumstances, as defined by canon law, the decisions of an episcopal conference are subject to ratification from the Holy See. Individual bishops do not relinquish their authority to the conference and remain responsible for the governance of their respective diocese.

#### IEC/AMRI Company Co-Sponsorship

AMRI has a strong emphasis on collaboration with groups who share its interests. With the Irish Episcopal Conference, it co-sponsors two companies COIMIRCE (Company No 465899) the National Board for Safeguarding Children in the Catholic Church, and CCSS (Company No 431457), t/a Towards Healing.

#### COIMIRCE (National Board for Safeguarding Children in the Catholic Church in Ireland (NBSCCCI))

This is a company limited by guarantee and not having a share capital that was incorporated in December 2008. Its founding members comprise the Archbishops and the Episcopal Secretary of the Irish Catholics Bishops' Conference, together with the Director General of the Conference of Religious of Ireland (CORI), a nominee of the executive of CORI, the Executive Secretary of the Irish Missionary Union (IMU) a nominee of the Executive Board of the IMU. These have now been formally replaced by the Secretary General of AMRI and by three other religious nominated by AMRI. AMRI, (having replaced CORI and IMU as co-sponsors), is now a joint member of COIMIRCE with the IEC. They work together and have an understanding whereby AMRI, on behalf of its members, makes a payment to share the annual running costs of COIMIRCE from the annual subscription to AMRI. An accrual for the 2019 contribution amounted to €145,500 which is shown as an expense in the accounts.

The main object of the company is to provide advice, services and assistance in the furtherance of the development of the safeguarding of children within the Roman Catholic Church on the island of Ireland, and to monitor compliance with legislation, policy and best practice and to report on these activities annually, all as comprehensively set out in the Memorandum and Articles of Association of the Company.

#### CCSS t/a Towards Healing



Towards Healing Counselling and Support Service reflects the commitment of the Catholic Church in the thirty-two counties of Ireland to meet the support needs of survivors of Religious, Institutional and Clerical Abuse and their families. Towards Healing Counselling and Support Service was established in February 2011 by the IEC, CORI and IMU. The service took over from the Faoiseamh service, which provided counselling from 1996 to 2011. Now funded largely by congregations and supported by the IEC, Towards Healing is committed to supporting victims/survivors of Catholic Institutional, Clerical and Religious

childhood abuse, and their families. It offers counselling and other support services, appropriate to their needs, in a timely manner which are safe, respectful, cost effective, and of the highest quality.

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

## CCSS t/a Towards Healing (continued)

AMRI, having replaced CORI and IMU, is a co-sponsor of Towards Healing with the Irish Episcopal Conference. A Memorandum of Understanding is in place between IEC, AMRI and Towards Healing for 2018/2019 whereby AMRI collect and hold the money on behalf of its members for payment to Towards Healing for the service it provides. At 31 December 2019 AMRI holds €134,552 (2018: €80,326) in the bank which is also shown in the creditors of the charity.

## Towards Peace



A third entity put in place by the IEC, CORI and IMU is Towards Peace, which was established to provide a safe supportive space, where people who have been affected by abuse in a Church context can be accompanied as they seek their own experience of spiritual peace, one step at a time. Towards Peace realises that abuse by Church personnel in particular, may have an especially traumatic impact on the individual's spirituality, shattering a person's sense of wholeness, rupturing their inherent trust of their own goodness and sacredness, and fracturing their relationship with the presence of God within themselves and their lives. This kind of abuse, which harms a person's core in the name of 'God', can create deep lifelong spiritual wounds.

In seeking to offer a pathway 'towards peace', they respect that the journey of healing from spiritual injuries is a painful, complex and unique journey, for each person. With the difficulty of this work in mind, Towards Peace is committed to the ongoing development of responsible practice, including competency, accountability, transparency and collaboration.

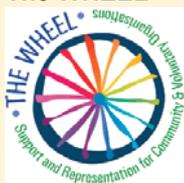
CORI appointed a committee member to Towards Peace and supported it financially with contributions collected from its members up to the end of 2016. The structure of Towards Peace changed in 2018 with an Oversight Group replacing the Committee. The Secretary General of AMRI is a member of the Oversight Group. AMRI continues to support Towards Peace by making an annual payment on behalf of its members towards the costs of the part-time employee, office space etc. This payment comes from the annual membership subscriptions. An accrual for the 2019 contribution amounted to €25,042, leading to an expense in the accounts of €25,042.

## Relationships between AMRI and other charities

### Charities Institute of Ireland (Cii)

AMRI is a member of the FICTR formed in 1991, which organised a number of campaigns to optimise tax effective giving, reduce the tax burden on the sector, and ensure regulation is appropriate to the needs of Irish charities. The three measures of the standards promulgated are good governance, best practice fundraising and transparent financial reporting. Cii develops, guides and supports members through objectives outlined in three strategic pillars - Advocacy, Education and Communication. AMRI staff members have attended workshops and conferences organised by Cii and the CEO provided invaluable guidance for all involved in the CPP Programme.

### The WHEEL



AMRI is also a member of The Wheel, Ireland's national association for over 19,000 community, voluntary and charitable organisations which are an important part of the fabric of Irish society. It was established to address the shared challenges of its member organisations and to help them develop an environment in which community and voluntary activity flourishes. They play an essential role in delivering social and public services, such as healthcare, education, housing, poverty relief, the arts, sport and the protection of our environment and heritage.

While AMRI has its own vision, mission and goals it shares many challenges, such as delivering effective services, engaging with the State, complying with regulations and managing staff and volunteers. Working together with these organisations, helping and supporting each other is deemed to be in accordance with the charitable objectives of AMRI.

Membership of The Wheel offers opportunities to work together, provides access to the most up-to-date information, dedicated support services, unrivalled networking opportunities and the ability to influence policy-makers. AMRI staff have availed of workshops on Charity Regulations and GDPR provided by The Wheel.

# **Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee DIRECTORS' ANNUAL REPORT**

for the financial year ended 31 December 2019

## **Details of AMRI achievements and performance in 2019**

As voted at the Extraordinary General Meeting on 7th March 2017, the members voted and approved the amalgamation of the Conference of Religious of Ireland (CORI) and the Irish Missionary Union (IMU) to form Association of Leaders of Missionaries and Religious of Ireland. An executive committee was established which now meets regularly throughout the year. A Finance & Risk Committee examines the finances of the Company.

To date AMRI has hosted Executive meetings, Finance & Risk Committee meetings, meetings on GDPR, Garda Vetting, Visas/Immigration, several gatherings of all involved in the Co-ordinated Parish Promotion Programme (CPPP), the staff and participants of the RFM programme, web advisory group meetings, other meetings about Justice issues such as homelessness, interfaith dialogue etc. were also hosted and attended by AMRI members.

This is the third annual report and financial statements since the amalgamation of CORI and IMU. The Charity made a deficit in the year of €(43,426) (2018: €49,498). Since the year end the Finance & Risk Committee has been working on a budget for 2020 and a sustainability plan for 2018-2021 in harmony with the Strategic Plan. This was brought to the attention of members at the 2018 AGM where there was agreement for subscription rates for 2018 and 2019.

## **Auditors**

The auditors, Keveny Monahan Limited, (Chartered Accountants) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

## **Statement on Relevant Audit Information**

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

## **Accounting Records**

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at Student Wing, Cypress Grove House, Cypress Grove Road, Templeogue, Dublin 6W.

**Approved by the Board of Directors on 25<sup>th</sup> June 2020 and signed on its behalf by:**

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**Kathleen McGarvey - Chairperson and President  
Director**

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**John Hennebry - Vice President  
Director**

# **Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee**

## **DIRECTORS' RESPONSIBILITIES STATEMENT**

for the financial year ended 31 December 2019

The directors are responsible for preparing the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the charity as at the financial year end date and of the net income or expenditure of the charity for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Statement of Recommended Practice: Accounting and Reporting by Charities (2015);
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

As explained in note 2, state whether the Charities SORP (effective January 2015) has been followed;

The directors are responsible for ensuring that the charity keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the charity, enable at any time the assets, liabilities, financial position and net income or expenditure of the charity to be determined with reasonable accuracy, enable them to ensure that the financial statements and the Directors' Annual Report comply with Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the charity's auditor in connection with preparing the auditor's report) of which the charity's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the Republic of Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Approved by the Board of Directors on 25<sup>th</sup> June 2020 and signed on its behalf by:**

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**Kathleen McGarvey - Chairperson and President  
Director**

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**John Hennebry - Vice President  
Director**

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee**

### **Report on the audit of the financial statements**

#### **Opinion**

We have audited the charity financial statements of Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee for the financial year ended 31 December 2019 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the charity as at 31 December 2019 and of its net incoming resources for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", as applied in accordance with the provisions of the Companies Act 2014 and having regard to the Charities SORP; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 5 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other Information**

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2014**

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Annual Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the charity were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

#### **Matters on which we are required to report by exception**

Based on the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Annual Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee**

### **Respective responsibilities**

#### **Responsibilities of directors for the financial statements**

As explained more fully in the Directors' Responsibilities Statement set out on page 12 the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the charity or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: [www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description of auditors responsibilities for audit.pdf](http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description_of_auditors_responsibilities_for_audit.pdf).> The description forms part of our Auditor's Report.

#### **The purpose of our audit work and to whom we owe our responsibilities**

Our report is made solely to the charity's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the charity and the charity's members, as a body, for our audit work, for this report, or for the opinions we have formed.

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**Philip Monahan**

**for and on behalf of**

**KEVENY MONAHAN LIMITED**

Chartered Accountants and Statutory Audit Firm

Herbert House

18 - 22 Pembroke Road

Dublin 4

**Date: 25<sup>th</sup> June 2020**

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee**

**STATEMENT OF FINANCIAL ACTIVITIES**

(Incorporating an Income and Expenditure Account)  
for the financial year ended 31 December 2019

	Notes	Unrestricted Funds 2019 €	Total 2019 €	Total 2018 €
<b>Incoming Resources</b>				
Charitable activities				
- Membership and course fees	6.1	674,387	674,387	828,479
Investments	6.2	51	51	410
<b>Total incoming resources</b>		<b>674,438</b>	<b>674,438</b>	828,889
<b>Resources Expended</b>				
Charitable activities	7.1	717,864	717,864	779,391
<b>Net incoming/outgoing resources before transfers</b>		<b>(43,426)</b>	<b>(43,426)</b>	49,498
Gross transfers between funds		-	-	-
<b>Net movement in funds for the financial year</b>		<b>(43,426)</b>	<b>(43,426)</b>	49,498
<b>Reconciliation of funds</b>				
Balances brought forward at 1 January 2019	17	1,712,155	1,712,155	1,662,657
<b>Balances carried forward at 31 December 2019</b>		<b>1,668,729</b>	<b>1,668,729</b>	1,712,155

The Statement of Financial Activities includes all gains and losses recognised in the financial year.  
All income and expenditure relate to continuing activities.

Approved by the Board of Directors on 25<sup>th</sup> June 2020 and signed on its behalf by:

\_\_\_\_\_  
Kathleen McGarvey - Chairperson and President  
Director

\_\_\_\_\_  
John Hennebry - Vice President  
Director

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee  
BALANCE SHEET**

as at 31 December 2019

	Notes	2019 €	2018 €
<b>Fixed Assets</b>			
Tangible assets	12	<u>4,966</u>	<u>3,849</u>
<b>Current Assets</b>			
Debtors	14	17,825	39,381
Cash at bank and in hand	19	<u>2,035,066</u>	<u>2,042,066</u>
		<u>2,052,891</u>	<u>2,081,447</u>
<b>Creditors: Amounts falling due within one year</b>	15	<u>(389,128)</u>	<u>(373,141)</u>
<b>Net Current Assets</b>		<u>1,663,763</u>	<u>1,708,306</u>
<b>Total Assets less Current Liabilities</b>		<u>1,668,729</u>	<u>1,712,155</u>
<b>Funds</b>			
Unrestricted designated funds		169,579	179,366
General fund (unrestricted)		<u>1,499,150</u>	<u>1,532,789</u>
<b>Total funds</b>	17	<u>1,668,729</u>	<u>1,712,155</u>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the Board of Directors on 25<sup>th</sup> June 2020 and signed on its behalf by:

\_\_\_\_\_  
Kathleen McGarvey - Chairperson and  
President  
Director

\_\_\_\_\_  
John Hennebry - Vice President  
Director

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee**

**STATEMENT OF CASH FLOWS**

for the financial year ended 31 December 2019

	Notes	2019 €	2018 €
<b>Cash flows from operating activities</b>			
Net movement in funds		(43,426)	49,498
Adjustments for:			
Amount written off investments		-	63
Depreciation		2,939	1,925
Interest receivable and similar income		(51)	(410)
		<u>(40,538)</u>	<u>51,076</u>
Movements in working capital:			
Movement in debtors		21,556	(1,291)
Movement in creditors		15,987	(350,937)
		<u>(2,995)</u>	<u>(301,152)</u>
<b>Cash flows from investing activities</b>			
Interest received		51	410
Payments to acquire tangible assets		(4,056)	-
		<u>(4,005)</u>	<u>410</u>
<b>Net cash generated from investment activities</b>		<u>(4,005)</u>	<u>410</u>
<b>Net increase in cash and cash equivalents</b>		<b>(7,000)</b>	<b>(300,742)</b>
<b>Cash and cash equivalents at 1 January 2019</b>		<b>2,042,066</b>	<b>2,342,808</b>
<b>Cash and cash equivalents at 31 December 2019</b>	<b>19</b>	<b><u>2,035,066</u></b>	<b><u>2,042,066</u></b>

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2019

### 1. GENERAL INFORMATION

Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee is a company limited by guarantee incorporated in the Republic of Ireland. The registered office of the company is Student Wing, Cypress Grove House, Cypress Grove Road, Templeogue, Dublin 6W which is also the principal place of business of the company. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

#### Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice (Charities SORP in accordance with FRS 102, effective January 2015) and with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014. They comply with the financial reporting standards of the Accounting Standards Board, as promulgated by Chartered Accountants Ireland. The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charitable company's financial statements.

#### Statement of compliance

The financial statements of the charity for the year ended 31 December 2019 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)" and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

#### Fund accounting

The following are the categorises of funds maintained:

#### Unrestricted funds

General fund's represent amounts which are expendable at the discretion of directors in furtherance of the objectives of the company and which have not been designated for other purposes. Such funds may be held to finance working capital or capital expenditure.

#### Endowment funds

Endowment funds represent those assets which must be held as expandable or permanent endowment by the company, principally investments. Income arising on the endowment funds can be used in accordance with the objects of the company and is included as unrestricted income.

#### Incoming Resources

Voluntary income or capital is included in the Statement of Financial Activities when the company is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the company has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

#### Resources Expended

All resources expended are accounted for on an accrual's basis. Charitable activities include costs of services and grants, support costs and depreciation on related assets. Costs of generating funds similarly include fundraising activities. Non-staff costs not attributed to one category of activity are allocated or apportioned pro-rata to the staffing of the relevant service. Finance, HR, IT and administrative staff costs are directly attributable to individual activities by objective. Governance costs are those associated with constitutional and statutory requirements.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings, and equipment - 25% Straight line

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at year end, is included in debtors.

### Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months' notice of withdrawal.

### Taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

The Government has introduced a Value Added Tax (VAT) Compensation Scheme for Charities. This scheme aims to reduce the VAT burden on charities and to partially compensate for VAT paid by the charity. The scheme applies to VAT paid on expenditure on or after 1 January 2018. VAT paid in or prior to 2017 cannot be claimed.

No charge to current or deferred taxation arises as the charity has been granted charitable status under Section 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 9301. Irrecoverable value added tax is expensed as incurred.

### Reserves Policy

The reserves policy is set out in Note 22.

### 3. SIGNIFICANT ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

The directors consider the accounting estimates and assumptions below to be its critical accounting estimates and judgements:

#### Going Concern

The directors have prepared budgets and cash flows for a period of at least twelve months from the date of the approval of the financial statements which demonstrate that there is no material uncertainty regarding the company's ability to meet its liabilities as they fall due, and to continue as a going concern. On this basis the directors consider it appropriate to prepare the financial statements on a going concern basis. Accordingly, these financial statements do not include any adjustments to the carrying amounts and classification of assets and liabilities that may arise if the company was unable to continue as a going concern.

#### Useful Lives of Tangible Fixed Assets

Long-lived assets comprising primarily of property, plant and machinery and intangible assets represent a portion of total assets. The annual depreciation charge depends primarily on the estimated lives of each type of asset and, in certain circumstances, estimates of residual values. The directors regularly review these useful lives and change them if necessary, to reflect current conditions. In determining these useful lives management consider technological change, patterns of consumption, physical condition and expected economic utilisation of the assets. Changes in the useful lives can have a significant impact on the depreciation charge for the financial year. The net book value of Tangible Fixed Assets subject to depreciation at the financial year end date was €4,966 (2018: €3,849).

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### 4. GOING CONCERN

During the first quarter of 2020, The Covid-19 pandemic has spread initially from Asia to Europe and subsequently worldwide. The initial economic effect of this has been a worldwide slowdown in economic activity and the loss of jobs across many businesses. In Ireland there are restrictions placed on non-essential businesses which has resulted in many businesses temporarily closing in measures designed to restrict the movement of people and to slow down the spread of the virus.

Like many charities, the company is exposed to the effects of the Covid-19 pandemic. In March 2020, because of the reduction in economic activity and the recommendations and restrictions placed on organisations, the company reduced its activities. The company will review available government supports provided to businesses during this time.

The directors believe that the company is well positioned to return to full capacity once the period of uncertainty passes.

The financial statements have been prepared on a going concern basis.

### 5. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES

In common with many other charitable companies of our size and nature, we use our auditors to assist with the preparation of the financial statements.

### 6. INCOME

#### 6.1 CHARITABLE ACTIVITIES

	Unrestricted Funds €	Restricted Funds €	2019 €	2018 €
Income from Charitable Activities	674,387	-	674,387	828,479

#### 6.2 INVESTMENTS

	Unrestricted Funds €	Restricted Funds €	2019 €	2018 €
Investment and Other Income	51	-	51	410

### 7. EXPENDITURE

#### 7.1 CHARITABLE ACTIVITIES

	Direct Costs €	Other Costs €	Support Costs €	2019 €	2018 €
Costs of Charitable Activities	-	461,044	256,820	717,864	779,391

### 8. ANALYSIS OF SUPPORT COSTS

	2019 €	2018 €
Salaries and Wages	181,738	206,991
Audit Fees inclusive of VAT	4,981	9,950
Accountancy services inclusive of VAT	6,254	8,640
Legal and professional inclusive of VAT	63,847	41,770
	<u>256,820</u>	<u>267,351</u>

### 9. NET INCOMING RESOURCES

	2019 €	2018 €
<b>Net Incoming Resources are stated after charging/(crediting):</b>		
Depreciation of tangible assets	2,939	1,925
(Surplus)/deficit on foreign currencies	-	229
	<u>2,939</u>	<u>1,925</u>

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee**

**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2019

<b>10. VALUE ADJUSTMENTS IN RESPECT OF INVESTMENTS</b>	<b>2019</b>	2018
	€	€
Value adjustments in respect of fixed asset investments		
- temporary diminution in value of prize bonds	-	63
	<u>          </u>	<u>          </u>
 <b>11. EMPLOYEES AND REMUNERATION</b>		
<b>Number of employees</b>		
The average number of persons employed (including executive directors) during the financial year was as follows:		
	<b>2019</b>	2018
	Number	Number
Religious Formation Ministry	<b>3</b>	3
Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee	<b>5</b>	6
	<u>          </u>	<u>          </u>
	<b>8</b>	9
	<u>          </u>	<u>          </u>
 The staff costs comprise:	<b>2019</b>	2018
	€	€
Wages and salaries	<b>172,340</b>	193,242
Social security costs	<b>8,820</b>	10,233
Pension costs	<b>578</b>	3,516
	<u>          </u>	<u>          </u>
	<b>181,738</b>	206,991
	<u>          </u>	<u>          </u>
 <b>12. TANGIBLE FIXED ASSETS</b>		
	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	€	€
<b>Cost</b>		
At 1 January 2019	26,633	26,633
Additions	4,056	4,056
	<u>          </u>	<u>          </u>
At 31 December 2019	30,689	30,689
	<u>          </u>	<u>          </u>
<b>Depreciation</b>		
At 1 January 2019	22,784	22,784
Charge for the financial year	2,939	2,939
	<u>          </u>	<u>          </u>
At 31 December 2019	25,723	25,723
	<u>          </u>	<u>          </u>
<b>Net book value</b>		
At 31 December 2019	<b>4,966</b>	<b>4,966</b>
	<u>          </u>	<u>          </u>
At 31 December 2018	3,849	3,849
	<u>          </u>	<u>          </u>

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee**

**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2019

**13. INVESTMENTS**

	Other investments	Total
	€	€
<b>Investments Cost</b>		
At 31 December 2019	63	63
<b>Provisions for diminution in value:</b>		
At 31 December 2019	63	63
<b>Net book value</b> At 31 December 2019	-	-

**14. DEBTORS**

	2019 €	2018 €
Trade debtors	12,990	37,048
Other debtors	500	500
Prepayments	4,335	1,833
	<u>17,825</u>	<u>39,381</u>

**15. CREDITORS**  
**Amounts falling due within one year**

	2019 €	2018 €
Trade creditors	12,440	31,582
Taxation and social security costs	9,857	15,396
Other creditors	135,334	80,796
Accruals	231,497	228,867
Deferred Income	-	16,500
	<u>389,128</u>	<u>373,141</u>

Other creditors include €782 (2018: €470) in relation to credit cards and €134,552 (2018: €80,326) which represents funds held in the AMRI bank account on behalf of funding organisations who are members of AMRI. AMRI acted as an administrator of those funds in 2018 and 2019.

Accruals include €145,500 in respect of Coimirce and €48,972 in respect of Towards Peace.

**16. RESERVES**

	2019 €	2018 €
At 1 January 2019	1,712,155	1,662,657
(Deficit)/Surplus for the financial year	(43,426)	49,498
At 31 December 2019	<u>1,668,729</u>	<u>1,712,155</u>

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee**

**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2019

**17. FUNDS**

**17.1 RECONCILIATION OF MOVEMENT IN FUNDS**

Unrestricted Funds €	Total Funds €
1,662,657	1,662,657
49,498	49,498
1,712,155	1,712,155
(43,426)	(43,426)
<b>1,668,729</b>	<b>1,668,729</b>

At 1 January 2018  
Movement during the financial year

At 31 December 2018  
Movement during the financial year

At 31 December 2019

**17.2 ANALYSIS OF MOVEMENTS ON FUNDS**

	Balance 1 January 2019 €	Income €	Expenditure €	Transfers between funds €	Balance 31 December 2019 €
<b>Unrestricted income</b>					
Act to Prevent Trafficking	125,531	1,300	11,560	-	115,271
ABRI	53,835	54,030	53,557	-	54,308
AMRI	1,532,789	619,108	652,747	-	1,499,150
	1,712,155	674,438	(717,864)	-	1,668,729
<b>Total funds</b>	<b>1,712,155</b>	<b>674,438</b>	<b>717,864</b>	-	<b>1,668,729</b>

**17.3 ANALYSIS OF NET ASSETS BY FUND**

	Fixed assets - charity use €	Current assets €	Current liabilities €	Total €
Unrestricted designated funds – ABRI	-	54,308	-	54,308
Unrestricted designated funds – APT	-	115,271	-	115,271
Unrestricted general funds	4,966	1,883,312	(389,128)	1,499,150
	4,966	2,052,891	(389,128)	1,668,729
	<b>4,966</b>	<b>2,052,891</b>	<b>(389,128)</b>	<b>1,668,729</b>

**18. STATUS**

The charity is limited by guarantee not having a share capital.

The liability of the members is limited.

**19. CASH AND CASH EQUIVALENTS**

	2019 €	2018 €
Cash and bank balances	<b>2,025,066</b>	2,042,066

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### 20. TOWARDS HEALING

Under a Memorandum of Understanding (“MOU”) covering the period from 1 January 2018 to 31 December 2019, AMRI acted as administrator of funds on behalf of funding organisations who are also members of AMRI. The funding organisations pledged money towards the running costs of a third-party charity. AMRI performed a service whereby it collected the funds pledged and arranged for these funds to be paid to the third-party charity. In 2019, a total of €940,690 was collected from the funding organisations and €940,690 was paid to the third-party charity. On 31 December 2019, the MOU expired. A termination agreement was drafted to confirm the termination of the MOU and signed by the parties to the MOU. In 2020, AMRI will continue to arrange for amounts pledged by the funding organisations to be paid to the third-party charity under a new contractual arrangement. AMRI’s role in this arrangement is solely to facilitate efficient administration and for no other purpose. AMRI accepts no liability to either the funding organisations or the third-party charity concerned. AMRI receives no payment in respect of this service.

### 21. POST-BALANCE SHEET EVENTS

During the first quarter of 2020, The Covid-19 pandemic has spread initially from Asia to Europe and subsequently worldwide. The initial economic effect of this has been a worldwide slowdown in economic activity and the loss of jobs across many businesses. In Ireland there are restrictions placed on non-essential businesses which has resulted in many businesses temporarily closing in measures designed to restrict the movement of people and to slow down the spread of the virus.

Like many charities, the company is exposed to the effects of the Covid-19 pandemic. In March 2020, because of the reduction in economic activity and the recommendations and restrictions placed on organisations, the company reduced its activities. The company will review available government supports provided to businesses during this time.

The directors believe that the company is well positioned to return to full capacity once the period of uncertainty passes.

A termination agreement was drafted to confirm the termination of the MOU and signed by the parties to the MOU. In 2020, AMRI will continue to arrange for amounts pledged by the funding organisations to be paid to the third-party charity under a new contract.

### 22. RESERVE POLICY

The purpose of the reserve policy for AMRI is to ensure suitable levels of liquid reserves to meet ongoing operational costs, to fund projects and to provide for unforeseen expenditure or budget deficits. The calculation for the total level of reserves is based off the past income, expected future costs, and anticipated capital projects. In accordance with this policy, AMRI has set aside €1,645,938 in available liquid reserves.

#### Policy Overview

The purpose of AMRI’s reserve policy is to ensure suitable levels of liquid reserves to meet ongoing operational costs, to fund capital projects and to provide for unforeseen expenditures or budget deficits.

The calculation for the total level of reserves is based off the past income, expected future costs, and anticipated capital projects.

Reserves can be segmented by different timeframes and depending on expected use. Therefore, reserves do not need to be entirely held in cash however at present AMRI have decided that cash is most appropriate for our needs. Reserves set aside for future projects and not required for several years may be invested in low or moderate risk investments.

Additional provisions should be made for future projects. In anticipating the reserves required for these projects, the reserves level should consider any contingencies required to complete the capital project and any increases in ongoing operational costs after the project is completed.

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### 22. RESERVE POLICY (continued)

#### Reserve Investment Criteria

##### Operating Reserves

**Cash Reserves:** The investment objectives of AMRI Operating Reserves are security and liquidity. All investments are expected to provide daily liquidity, should have maturities of one year or less and should be rated Investment Grade. Acceptable investments include cash deposits, cash funds and short dated fixed income securities.

**Contingency Reserves:** AMRI Contingency Reserves should be liquid within twelve months or less and should be rated Investment Grade. Investments may have average maturities of up to three years. Acceptable investments include cash deposits, liquidity funds, fixed income securities and funds and structured products.

##### Designated Reserves

AMRI designated reserves are to be invested with the timing of their expected use in mind. Long term strategic investments in equities and other risk assets may be considered where appropriate.

##### Core Reserves

AMRI Core Reserves may include long term investments in risk assets including equities. Investments are expected to be highly diversified and managed to mitigate risk and to achieve a return in excess of inflation. Investments with maturities of greater than five years may be considered but at least 80% of investments should be liquid within one week and all investments liquid within three years.

#### Recommended Positioning of Reserves for 31 December 2019

##### Operating Reserves – Contingence Funds

Expenditure by AMRI averaged €748,596 over 2018 and 2019. It is appropriate to allocate a minimum of one year of anticipated annual expenditure to short term reserves, which equates to a rounded figure of €717,864. This level of reserves ensures that AMRI's access to a sufficient level of working capital to account for variability in the timing of cashflows. In the event that this reserve is drawn upon, it should be replenished from other longer-term reserves at the earliest opportunity.

##### Designated Reserves – Special Projects

At this time no long-term capital project has been identified which would require a designated reserve. When a project is identified AMRI will consider the requirement for a designated reserve.

##### Summary & Core Reserves – Long Term Investments

In total, €717,864 is to be held in operating reserves. Surplus reserves over and above this, currently estimated at €776,320, should be invested in longer term investments that can both protect against inflation and provide income and future capital that will enable AMRI to fulfil its operational requirements and strategic objectives.

### 23. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the Board of Directors on 25<sup>th</sup> June 2020.

**ASSOCIATION OF LEADERS OF MISSIONARIES AND RELIGIOUS OF IRELAND COMPANY  
LIMITED BY GUARANTEE**

**SUPPLEMENTARY INFORMATION**

**RELATING TO THE FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2019**

**NOT COVERED BY THE REPORT OF THE AUDITORS**

# Association of Leaders of Missionaries and Religious of Ireland Company Limited by Guarantee

## SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

Operating Statement

for the financial year ended 31 December 2019

	2019 €	2018 €
<b>Income</b>	<b>674,387</b>	<b>828,479</b>
<b>Expenses</b>		
Wages and salaries	172,340	193,242
Social security costs	8,820	10,233
Staff pensions	578	3,516
COIMIRCE	145,500	133,220
Communications	91	5,065
Towards Peace and healthcare office	48,972	37,561
Coimirce 2017 over provision	-	(6,071)
Towards Peace and healthcare office 2017 under provision	-	6,164
Lecture fees & expenses	25,332	51,977
Religious Formation Ministry Programme expenditure	65,491	-
Printing, postage and stationery	10,482	3,829
Telephone & internet provider	3,955	5,735
Rent payable	30,000	42,000
Rent 2017 over accrual	-	(1,250)
Insurance	2,198	9,506
Travelling and subsistence	10,126	14,836
Light and heat	4,667	4,105
Gifts	1,454	18,341
APT expenses	11,560	8,372
Correction to TH	-	13,053
Cleaning	3,949	3,674
Books and periodicals	1,759	1,620
Telephone - House	116	-
Christmas lunch expenses	1,146	1,887
Software - House	1,610	4,889
PC/Printer consumables - House	-	170
Other office costs	421	1,318
Fit for life	-	32
Garda Vetting	1,467	7,977
Business entertaining	152	1,243
Legal and professional	63,847	41,770
Accounting fees	6,254	5,640
Audit	4,981	7,150
Auditor's/Independent Examiner's remuneration - other non-audit/examination services	-	3,000
Audit fee 2017 under accrual	-	2,800
Bank charges	879	1,116
Bad debts	-	25,178
Surplus/deficit on exchange	-	229
Xerox lease	3,149	2,362
General expenses	1,062	10,376
General meetings	25,484	32,282
Membership fees	3,526	4,876
Refugee Fund	-	10,888
ABRI Conference Expenses	53,557	43,143
Depreciation	2,939	1,925
Charitable donations	-	10,349
	<b>717,864</b>	<b>779,328</b>

The supplementary information does not form part of the audited financial statements

**Association of Leaders of Missionaries and Religious of Ireland Company Limited  
by Guarantee**

**SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS**

Operating Statement

for the financial year ended 31 December 2019

	2019 €	2018 €
<b>Miscellaneous income and changes in investments</b>		
Other interest	-	93
Bank interest	51	317
Amounts written off investments	-	(63)
	<u>51</u>	<u>347</u>
<b>Net (deficit)/surplus</b>	<u><u>(43,426)</u></u>	<u><u>49,498</u></u>

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The supplementary information does not form part of the audited financial statements



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