



ELSiA baseline survey frequently asked questions:

1. When you click on the link you will be asked for your email address:
 - a. Please use an institutional email address as this will be used as credentials in case anything submitted is questioned.
 - b. You will then be emailed a link to a unique data collection form associated with that email address.
 - c. Please complete as much or as little detail as you wish beyond the compulsory questions about your organisation - you can edit your answers as much as you want over a period of time, and they should be saved but will not be submitted. When you are happy with your answers go to the end of the survey and click submit; however, after this, you will not be able to edit your answer easily; if later you want to make changes, please email info@elsialliance.org and we will advise the best way to do that. Your answers will be emailed to you when you submit the survey.
2. Confidentiality
 - a. When you start the survey, you will provide formal consent for your data to be held for the purposes of this research.
 - b. We hope that Laudato Si' case studies will be available on a public website that is searchable by location, type of institution and topic - when that becomes possible we will email you to let you know so that you can withdraw any case studies at that point if you wish.
 - c. All other data will only be accessible by academic researchers bound by research ethics requirements. Any analysis will be anonymized - i.e., email addresses will not be associated with answers with only aggregate results shared with other stakeholders; for example, the number and types of Laudato Si' case studies in a country could be provided to a Bishops' Conference but not answers to particular questions.
 - d. If it becomes helpful to make any changes to b. and c. above, we will email to explain that.
 - e. If you have any concerns, please contact info@elsialliance.org